



**Board of Commissioners  
Work Session Meeting Minutes  
Linkletter Hall  
September 7, 2016**

The regular meeting of the Board of Commissioners was called to order by Board President John Nutter in Linkletter Hall and was opened with the pledge of allegiance at 12:30 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and Tom Oblak; CEO Eric Lewis; CMO Scott Kennedy, MD; CNO Lorraine Wall, RN MSN; CFO Darryl Wolfe; Chief Human Resource Officer Richard Newman, Administrative Director Risk Management Donna Davison; General Counsel Jennifer Burkhardt; Marketing Manager Jeff Anderson, staff, public participants and Executive Assistant Gay Lynn Iseri.

**EMPLOYEE RECOGNITION – DARRYL WOLFE, CHIEF FINANCIAL OFFICER AND LORRAINE WALL, CHIEF NURSING OFFICER**

The following employees were recognized for going above and beyond in their roles at Olympic Medical Center:

- Andrea MacFeat, Plant Operations Administrative Assistant
- Rob Gale, Construction Carpenter, Plant Operations
- Jason Francis, Supervisor Plant Operations
- Teresa Hoover, Accounting Assistant
- Lauren McElwain, Financial Analyst
- Bev Hughes, Behavioral Health Intervention Specialist
- Sarah Conway, Behavioral Health Intervention Specialist

Board President Nutter welcomed Joshua Jones, MD, OMC's new Olympic Medical Physicians Chief Physician Officer, replacing Rebecca Corley, MD.

**MEDICAL OFFICE BUILDING UPDATE AND CHANGE ORDERS – DARRYL WOLFE, CHIEF FINANCIAL OFFICER**

Another set of change orders were presented including the over-excavation of the soil between the chiropractic building and Peninsula Children's Clinic at \$131,000, engineering coordination and interior items for emergency power at \$94,000.

Equipment and furniture for the Medical Office Building was approved by the board at the budgeted amount earlier in the year. Since then, a new cart system was determined to be better with locking drawers and wireless access to maximize efficiencies and work flows. The cost for these upgraded carts is \$132,000. They are the same carts currently used in the emergency department and were deemed a safer option.

## **AUGUST 2016 MEDICAL STAFF CREDENTIALS REPORT – SCOTT KENNEDY, MD, CHIEF MEDICAL OFFICER**

### ***Appointment to the AHP Staff:***

- |                         |   |
|-------------------------|---|
| 1. Cecil, Angela, PA-C  | OMP Walk in Clinic                      |
| 2. Stinard, David, PA-C | OMP Specialty Clinic - Gastroenterology |

### ***Appointment to the Active Medical Staff:***

- |                          |   |
|--------------------------|---|
| 1. Atkinson, Stephen, MD | General Surgery – OMP Surgery Clinic      |
| 2. Haesloop, Olivia, MD  | Emergency Medicine                        |
| 3. Rodgers, David, MD    | Family Medicine – Jamestown Family Health |

### ***Reappointment to the Active Medical Staff:***

- |                             |                   |
|-----------------------------|-------------------|
| 1. Bork, David, MD          | RADIA – Radiology |
| 2. Caldwell, Douglas, MD    | RADIA – Radiology |
| 3. Carlson, Kara, MD        | RADIA – Radiology |
| 4. Harmon, Ben, MD          | RADIA – Radiology |
| 5. Hastreiter, Dawn, MD     | RADIA – Radiology |
| 6. Hawkins, Robert, MD      | RADIA – Radiology |
| 7. McGowan, John, MD        | RADIA – Radiology |
| 8. Millan, Juan, MD         | RADIA – Radiology |
| 9. Neubauer, Nancy, MD      | RADIA – Radiology |
| 10. Quraishi, Mohammed, MD  | RADIA - Radiology |
| 11. Shook, Jennifer, MD     | RADIA – Radiology |
| 12. Vanderheiden, Scott, MD | RADIA - Radiology |

### ***Telemedicine Privileges:***

- |                                |                    |
|--------------------------------|--------------------|
| 1. Atkins, David, MD           | RADIA – Radiology  |
| 2. Aye, Ralph, MD              | Swedish – Telelung |
| 3. Babusis, Benis, MD          | RADIA - Radiology  |
| 4. Brockenbrough, Kimberly, MD | RADIA – Radiology  |
| 5. Brower, Jessica, ARNP       | Swedish - Telelung |
| 6. Eschbach, Virginia, MD      | RADIA – Radiology  |

- |                           |                    |
|---------------------------|--------------------|
| 7. Farivar, Alexander, MD | Swedish – Telelung |
| 8. Greene, Thomas, ARNP   | Swedish - Telelung |
| 9. Josafat, Alice, MD     | RADIA – Radiology  |
| 10. Kelly, Mary, MD       | RADIA – Radiology  |
| 11. Keogh, Mark, MD       | RADIA – Radiology  |
| 12. Louie, Brian, MD      | Swedish - Telelung |
| 13. Mayhle, Mark, MD      | RADIA – Radiology  |
| 14. Stambaugh, Lloyd, MD  | RADIA – Radiology  |
| 15. Vallieres, Eric, MD   | Swedish - Telelung |
| 16. Vieco, Pedro, MD      | RADIA – Radiology  |
| 17. Westman, David, MD    | RADIA - Radiology  |
| 18. Witrak, Bonnie, MD    | RADIA – Radiology  |
| 19. Yeatman, Carter, MD   | RADIA - Radiology  |

**Resignation/Contract Terminations:**

- |                            |  |
|----------------------------|--|
| 1. Kummet, Thomas, MD      | Medical Oncology – Effective 8/8/16    |
| 2. Roethel, W. Maurice, MD | Emergency Medicine – Effective 7/20/16 |
| 3. Tordini, Arthur, MD     | Emergency Medicine – Effective 7/7/16  |

**Privilege revision – Deletion of Treadmill privilege:**

- |                          |                          |
|--------------------------|--------------------------|
| 1. Corley, Rebecca, MD   | 2. Crim, Michael, MD     |
| 3. Frank, Chris, MD      | 4. Gacek, Ed, MD         |
| 5. Hennessey, Kathie, MD | 6. Lyndes, Harry, MD     |
| 7. Maxwell, Michael, MD  | 8. Olsen, Roger, MD      |
| 9. Pullara, Joseph, MD   | 10. Reiter, Samantha, MD |
| 11. Rosengren, Mark, MD  | 12. Weller, Katrina, MD  |

**MOTION:** To approve the August 2016 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

**OMP UPDATE – BILL KINTNER, MD, OMP PHYSICIAN COUNCIL CHAIR**

**Neurology Employment Agreement**

Approval was requested for the employment agreement with Kelly Ramirez, MD, neurologist who would arrive mid to late summer 2017. She had offers from Harrison Medical Center and Skagit Valley Hospital and chose Olympic Medical Center. It is the standard employment with a base salary of \$240,000 plus a WRVU incentive plan. The recruitment incentives include the standard moving allowance of \$10,000, housing stipend of \$12,000 and a fellowship stipend of \$36,000. She is required to stay two years or pay back a pro-rata sharing of these incentives. She has an interest in skilled nursing facilities and hospital neurology.

**MOTION:** To approve the OMP Employment Agreement with Kelly Ramirez, MD, for neurology services at the annual salary of TWO HUNDRED FORTY THOUSAND DOLLARS (\$240,000) as presented. **Motion carried unanimously.**

***Revised Employment Agreement***

Approval was requested for the revised employment agreement with Dr. Joseph Pullara, currently a family practice physician at the OMP Primary Care Clinic at 8<sup>th</sup> and Vine. He would like to transfer to the PA Walk-in Clinic as his primary work, with some Hospitalist work (4 days a month). The revised agreement includes the standard Walk-in Clinic daily rate of \$1,125 per shift and the standard hospitalist daily rate of \$1,500 per 12 hours shift.

**MOTION:** To approve the revised OMP Employment Agreement with Joseph Pullara, MD, for services at the Walk-In Clinics at the rate of ONE THOUSAND ONE HUNDRED TWENTY FIVE DOLLARS (\$1,125) per shift and hospitalist coverage at the standard rate of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) per 12 hour shift as presented. **Motion carried unanimously.**

***Orthopaedic Personal Services Agreement***

Discussion is ongoing to finalize the personal services agreement with Dr. Henry Yee for an additional three years.

Dr. Kintner announced Dr. Josh Jones, Chief Physician Officer for Olympic Medical Physicians, will take over presentations to the board in the future. He thanked the Board for the positive interactions, and Eric Lewis, CEO, thanked Dr. Kintner for his work until the position was filled that was vacated by Dr. Rebecca Corley's retirement.

**CEO EMPLOYMENT AGREEMENT/BOARD RESOLUTION 497 – RICHARD NEWMAN, CHIEF HUMAN RESOURCE OFFICER**

The last raise for CEO, Eric Lewis, was November 2014. It was determined by the Board to increase the annual compensation to \$225,000 per year, while retaining the \$350 car allowance and \$50 cell stipend. In both February 2017 and February 2018, an automatic 2% annual raise will take effect.

**IT SECURITY TOOLS – SEAN JOHNSON, INFORMATION TECHNOLOGY MANAGER**

As part of the 2016 security enhancement plan, Varonis software that protects file and email servers will be purchased. In addition, Data Advantage will be expanded to more areas of OMC to look for sensitive data, and Data Alert will be added to help monitor ransomware to further reduce vulnerability. Costs are \$98,000 for Data Advantage and \$21,000 for Data Alert. Detailed discussion will occur at the Board Audit, Budget and Compliance Committee.

**CASE MANAGEMENT AGREEMENT FOR UTILIZATION REVIEW SERVICES – LORRAINE WALL, CHIEF NURSING OFFICER**

Amendment to the current one year contract with Executive Health Resources (EHR), who reviews cases for medical necessity in the Case Management department, was introduced at the cost of \$146,000. A new two year option would reduce the cost from \$329 to \$270 per case. A 30 case per month minimum is currently charged, but a two year agreement would change the minimum to a 90 day per quarter charge with a potential savings of almost \$50,000.

**FAMILY PRACTICE RURAL RESIDENCY TRACK PROGRAM – ERIC LEWIS, CHIEF EXECUTIVE OFFICER**

This proposed residency program between Swedish, North Olympic Healthcare Network and OMC is close to being finalized. The six year agreement is being finalized and Swedish will now claim residents on their cost report, and will fund the program. After spending the first year at Swedish, two residents per year would join OMC July 1, 2018. Reimbursement and cost reports were discussed. It was noted the OMP Physicians Council endorsed and reaffirmed moving this program ahead. See attached presentation.

There being no further business, the meeting was finally adjourned at 1:37 pm.

**APPROVED AND ADOPTED** this 21st day of September, 2016.

**ATTEST:**

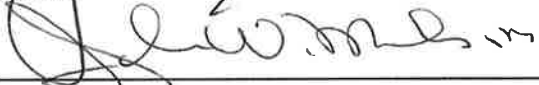
  
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