



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
September 21, 2016**

The regular meeting of the Board of Commissioners was called to order by Board Secretary Jean Hordyk in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jim Leskinovitch, John Miles, MD, Tom Oblak; CMO Scott Kennedy, MD, CFO Darryl Wolfe, OMP Chief Physician Officer Joshua Jones, MD, CHRO Richard Newman, Marketing Manager Jeff Anderson; staff; public participants and Executive Assistant Gay Lynn Iseri. Excused were Commissioner John Nutter, Chief Executive Eric Lewis, Chief Nursing Officer Lorraine Wall, RN, General Counsel Jennifer Burkhardt, Risk Manager Donna Davison, and Communications and Public Affairs Manager Bobby Beeman.

CONSENT AGENDA

- A. Minutes for August 17, 2016 and September 7, 2016;
- B. Bad Debt for August 2016 in the amount of \$222,497.57;
- C. Vouchers for August 2016 in the amount of \$8,252,817.51;
- D. Payroll for the period of July 31, 2016 through September 10, 2016 in the amount of \$6,253,330.38;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF RECOMMENDATIONS – Harry Lyndes III, MD, Chief of Staff

The two year review for Medical Staff Governance Policy G-1 on policies and procedures was presented for consideration with no changes.

MOTION: To approve the Medical Staff Governance Policy G-1 as presented.
Motion carried unanimously.

**OLYMPIC MEDICAL PHYSICIANS UPDATE – Joshua Jones, MD, OMP Chief Physician Officer
*Walk In Clinic Physician and Advanced Practice Clinician Employment Agreements***

The agreement with Marcella Wildeman, DNP, for the Walk In Clinic was presented. She would be available early 2017. The agreement includes \$5,000 signing bonus and \$5000 moving allowance. It was noted DNP means doctorate of nursing practice.

MOTION: To approve the standard OMP Advanced Practice Clinician Employment Agreement with Marcella Wildeman, DNP, for the Walk In Clinic, at the annual salary of NINETY SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$97,500) as presented. **Motion carried unanimously.**

The agreement with Caren Ellington, FNP-C, for the Walk In Clinic was presented. The agreement includes a \$5,000 signing bonus. No moving allowance was offered as she lives locally.

MOTION: To approve the standard OMP Advanced Practice Clinician Employment Agreement with Caren Ellington, FNP-C, for the Walk In Clinic, at the annual salary of NINETY FIVE THOUSAND DOLLARS (\$95,000) as presented. **Motion carried unanimously.**

OLD BUSINESS

Resolution 497, Amending the CEO Compensation – Richard Newman, Chief Human Resource Officer

As presented for introduction two weeks prior, the resolution was presented for consideration to increase the salary of the CEO and authorize signage of the employment agreement.

MOTION: To approve Resolution 497, Amending the CEO Compensation, as presented. **Motion carried unanimously.**

IT Security Tools – Sean Johnson, IT Manager

As introduced two weeks prior, the purchase of the security tools for information technology was presented for consideration.

MOTION: To approve the purchase of the Varonis Data Advantage and Data Alert Software at the total cost of ONE HUNDRED NINETEEN THOUSAND DOLLARS (\$119,000) plus sales tax as presented. **Motion carried unanimously.**

YMCA Lease – Darryl Wolfe, Chief Financial Officer

The agreement with the YMCA for the former SARC building to utilize 15,000 square feet of dedicated space for wellness and cardiac and physical therapy rehabilitation services was introduced. The cost would be \$1,500 a month, with a 10 year initial term, 180 day termination without cause. It also includes another 5 year option, with two more 10 year options following and would be effective November 1. The agreement will be discussed at the next Board Audit, Budget and Compliance Committee meeting.

Medical Office Building Change Order and Equipment – Darryl Wolfe, Chief Financial Officer

As previously introduced, recent change orders were presented for approval. Most of the cost was for over-excavation and back filling of soil at the cost of \$131,728, and emergency power and configuration for \$94,609. Review of these costs also occurred at the Board Audit, Budget and Compliance Committee.

MOTION: To authorize the change orders for the Medical Office Building at the cost of TWO HUNDRED THIRTY SIX THOUSAND THREE HUNDRED NINETY DOLLARS (\$236,390) as presented. ***Motion carried unanimously.***

Additional costs have developed for the cart system. Workflow studies led to this change that includes access control and other enhancements throughout the building. This request is the cost above what was already spent. Mobile carts can change up a room quickly depending on patient needs.

MOTION: To approve the purchase of 60 supply carts for the additional cost of ONE HUNDRED THIRTY TWO THOUSAND EIGHT HUNDRED TWENTY NINE DOLLARS (\$132,829) as presented. ***Motion carried unanimously.***

Introduction of MOB Interior Signage Purchase

The interior signage and wayfinding system consists of 325 signs throughout the building. The same vendor was used for external signage and will cost \$90,110, plus tax. This purchase will be presented at the next meeting for consideration.

Case Management Utilization Review Agreement – Scott Kennedy, MD, Chief Medical Officer

As introduced at the previous meeting by CNO Lorraine Wall, RN, approval was requested for the agreement with Executive Health Resources who is used for back up of cases denied by CMS.

MOTION: To approve the two-year agreement with Executive Health Resources (EHR) at the cost of Two Hundred Seventy Dollars (\$270) per case, with a minimum of 90 cases per quarter, as presented. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT – Scott Kennedy, MD, Chief Medical Officer

WSHA/WSMA Opioid Task Force

An update was presented about efforts in Washington State for overdose prevention and rescue of opioids. See attached presentation

State Collaborative on Telemedicine

With the smart watches, apps, texting, digital media, and wireless connectivity telemedicine is progressing, but reimbursement standards aren't keeping up with these conveniences. A state collaborative was established and SB 6519 was signed by the Governor. See attached presentation.

NEW BUSINESS

Introduction of MRI Maintenance Agreements – Scott Kennedy, MD, Chief Medical Officer

The MRIs in Port Angeles and Sequim have been updated. Aramark serves both machines, but with increased technologies and capabilities, GE will now service the machines. A new contract will be presented for consideration at the next meeting at the cost of \$250,000 per year for both machines.

Peninsula Behavioral Health Services Agreement – Darryl Wolfe, Chief Financial Officer

The agreement was presented for introduction for Dr. Sarah Lewis, psychiatrist, to cover two days per week for OMC in both the Sequim and Port Angeles primary care clinics.

SEIU Service Collective Bargaining Unit Settlement – Richard Newman, Chief Human Resource Officer


Negotiations have occurred with the security officers to join SEIU Service under the same contract with dietary and laundry workers. Last month, signed cards were received and negotiations finished up last week with 16 guards voting to join the current contract.


MOTION: To approve a Letter of Understanding to include OMC Security Officers in the SEIU Service collective bargaining unit effective the pay period of September 25, 2016. **Motion carried unanimously.**


There being no further business the meeting was finally adjourned at 7:09 pm.

APPROVED AND ADOPTED this 19th day of October, 2016.

ATTEST:



Secretary


Commissioner


Commissioner



President


Commissioner


Commissioner


Commissioner