



**Board of Commissioners Meeting  
Linkletter Hall  
September 2, 2015  
12:30 p.m.  
AGENDA**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak in Linkletter Hall and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and John Nutter; CEO Eric Lewis; CMO/Hospital COO Scott Kennedy, MD; CNO Lorraine Wall, RN MSN; Rebecca Corley, MD, OMP chief physician officer, Administrative Director Risk Management Donna Davison; General Counsel Jennifer Burkhardt, JD, GPHR; staff, public participants and Executive Assistant Gay Lynn Iseri.

***Employee Recognition – Scott Kennedy, MD, chief medical officer***

The following employees were recognized for going above and beyond in their roles at Olympic Medical Center:

- Rob Elofson, multi-procedure technologist / student coordinator in Diagnostic Imaging
- Sandy Caudill, multi-procedure technologist in Diagnostic Imaging
- Jamie Wright, multi-procedure technologist in Diagnostic Imaging
- Holly Diimmel, multi-procedure technologist in Diagnostic Imaging
- Amanda Lavin, x-ray technologist in Diagnostic Imaging
- Debbie Spicer, multi-procedure technologist in Diagnostic Imaging

***Medical Staff Surgical Residency Scope of Practice – Carleen Bensen, chief of staff***

The new scope of practice form for surgery residents was presented for consideration.

***MOTION:*** To approve the Medical Staff Surgical Residency Scope of Practice as presented. ***Motion carried unanimously.***

***Olympic Medical Physicians (OMP) Report – Rebecca Corley, MD, OMP chief physician officer***

Approval was requested for the standard employment agreement with Susan Hustad, MD, for per diem coverage a few weeks per year.

***MOTION:*** To approve the standard OMP employment agreement with Susan Hustad, MD, at \$1,500 per 12 hour shift, as presented. ***Motion carried unanimously.***

**Security, Privacy and Compliance Committee Update – Holly Wickersham, OMP operations director**

The third quarter update was presented as attached. Committee members were noted, email security, a cyber-security conference and access requests were discussed. Information about the HIPAA/HITECH privacy and security checklist was presented which impacts policies and procedures that are being reviewed. Meaningful use updates on attestations and reporting continue, and coding and billing audits will occur in the third quarter.

**Support Services Update – Julie Black, support services director**

Awareness for the Cascadia earthquake drill in June 2016 has been raised over that past year and a half. Meetings have occurred at the EOC and a table top drill indicated gaps in communication between staff and patient families. OMC staff is updating skills and preparedness for the drill, and geographic isolation remains a concern. Vendor agreements and a family reunification process are a priority. September is national disaster preparedness month; more information will be included in the weekly briefing.

**Appointing Agents for Receipt of Claims – Eric Lewis, chief executive officer**

State law requires official appointments of who may receive claims on behalf of Olympic Medical Center. This resolution adds general counsel to the list of who may receive claims along with the chief executive and director of risk management.

**MOTION:** To approve Resolution 487 Appointing Agents for Receipt of Claims and amending Resolution 329 as presented. **Motion carried unanimously.**

**2015-2017 Strategic Plan Monthly Update – Eric Lewis, chief executive officer**

The August 2015 update for the 2015-2017 Strategic Plan was presented. See attached dashboard. Good progress has been made this year, with opportunities to do more. ISO 9001 is progressing with a focus on quality, safety and patient satisfaction measures.

There being no further business, the meeting finally adjourned at 1:05 pm.

**APPROVED AND ADOPTED** this 16th day of September, 2015.

**ATTEST:**

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Secretary

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Commissioner

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Commissioner

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