



**Board of Commissioners
Work Session Meeting Minutes
Linkletter Hall
October 5, 2016**

The regular meeting of the Board of Commissioners was called to order by Board President John Nutter in Linkletter Hall and was opened with the pledge of allegiance at 12:32 pm. Also in attendance were Commissioners Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and Tom Oblak; CEO Eric Lewis; CMO Scott Kennedy, MD; CNO Lorraine Wall, RN; CPO Joshua Jones, MD; CFO Darryl Wolfe; CHRO Richard Newman; General Counsel Jennifer Burkhardt; Administrative Director Risk Management Donna Davison; Marketing Manager Jeff Anderson, staff, public participants and Executive Assistant Gay Lynn Iseri. Commissioners John Beitzel and Tom Oblak were excused.

PORT ANGELES COMMUNITY FORUM – ERIC LEWIS, CHIEF EXECUTIVE OFFICER

Chief Executive Lewis thanked those who provided input during the past year. As there was no community members present to provide input on the 2017-2019 Strategic Plan, it was noted a strong plan had been developed that undergoes annual updates.

OLYMPIC PENINSULA HEALTHY COMMUNITY COALITION'S READY, SET, GO 5210 INITIATIVE AND PORT ANGELES SCHOOL DISTRICT SQORD PROJECT – MONICA DIXON, PHD, RD, MARK OZIAS, COUNTY COMMISSIONER AND JEFF ANDERSON, OMC MARKETING MANAGER

Monica Dixon, PhD, RD, current president of the coalition presented information on the initiative that began in 2014. Mark Ozias, Clallam County Commissioner, spoke in his role as former executive director of the Sequim Food Bank. It was noted the newest coalition member is Peninsula Behavioral Health. The Ready, Set Go 5210 initiative was explained with regional collaboration with Kitsap and Jefferson Counties. Marketing Manager Jeff Anderson spoke about the Sqord Project, another community health initiative that is meant for 5th graders as they transition out of elementary school activity programs. See attached.

EMPLOYEE RECOGNITION – SCOTT KENNEDY, MD, CHIEF MEDICAL OFFICER

With recent upgrades to the MRIs, staff has made accommodations in work schedules, workloads, utilizing a mobile unit, and emergency procedures while managing call schedules and extended Sunday appointments.

MOTION: To approve the two-year professional services agreement with Henry Yee, MD, at the weekly salary of TWENTY ONE THOUSAND SEVEN HUNDRED DOLLARS (\$21,700) for 24/7 orthopedic services as presented. Motion carried unanimously

FAMILY PRACTICE RURAL RESIDENCY TRACK PROGRAM – ERIC LEWIS, CHIEF EXECUTIVE OFFICER

After many years of work, the three way agreement between Olympic Medical Center (OMC), Swedish Health Network (SHN) and North Olympic Healthcare Network (NOHN) for the Family Practice Rural Residency Track Program to provide was presented for consideration. Residents would spend the first year at Swedish, OMC and NOHN for the next two years. It was noted there was broad support from the Olympic Medical Physician Council and Medical Executive Committee to approve this program, as it fits in well with the Strategic Plan and will assist recruitment and retention of primary care providers over time. The costs are as follows when residents are in the hospital and become OMC FTEs as Swedish is paying for the majority of the program: 2017 \$0; 2018 \$31,000 (2 residents starting July 1); 2019 \$95,000 (2 residents starting July 1); 2020 \$130,000; 2021 \$130,000; and 2022 \$130,000

MOTION: To approve the six-year Family Practice Rural Residency Track Program Agreement with Swedish Health Services and North Olympic Healthcare Network as presented. *Motion carried unanimously.*

MEDICAL OFFICE BUILDING INTERIOR SIGNAGE – DARRYL WOLFE, CHIEF FINANCIAL OFFICER

As introduced to the board on September 21, and discussed at the Board Audit, Budget and Compliance Committee, approval was sought for the purchase of 325 interior way finding signs for the Port Angeles MOB.

MOTION: To approve the purchase of the interior signage for the Medical Office Building from GSI Signs at the total cost of NINETY THOUSAND ONE HUNDRED AND TEN DOLLARS (\$90,110), plus sales tax, as presented. *Motion carried unanimously.*

STAFF COMPETENCY UPDATE – LORRAINE WALL, RN, CHIEF NURSING OFFICER

The annual staff competency report was presented as attached.

MRI MAINTENANCE AGREEMENTS – SCOTT KENNEDY, MD, CHIEF MEDICAL OFFICER

Both machines in Port Angeles and Sequim were recently upgraded with lesser noise within the machine among all the technical improvements. The agreement includes a 90 day warranty for both, the maintenance will move from Aramark to GE due to new technology.

MOTION: To approve the five-year maintenance agreement with GE for two MRIs at the annual cost of TWO HUNDRED TWENTY SEVEN THOUSAND SEVEN HUNDRED FIFTY SEVEN DOLLARS (\$227,757), plus sales tax, as presented.

Discussion: Commissioner Cammack asked about the response time. It was noted as two hours due to travel, with phone service within 30 minutes. **Motion carried unanimously.**

EMERGENCY REPAIR TO NUCLEAR MEDICINE CAMERA – SCOTT KENNEDY, MD, CHIEF MEDICAL OFFICER

Damage occurred to the crystals in the Siemens nuclear medicine camera during a routine, twice weekly procedure for quality control of the calibrations. The damage was not covered by warranty or insurance and an immediate repair occurred for continuity in patient care. Due to this emergency, the board chairman and CEO authorized this emergency repair.

MOTION: To ratify the emergency repair cost for the nuclear medicine camera for ONE HUNDRED SIXTEEN THOUSAND DOLLARS (\$116,000), plus sales tax, as presented.


Discussion: Commissioner Leskinovitch requested results found in the root cause analysis. **Motion carried unanimously.**

Board President Nutter noted a successful advocacy trip to DC with Eric Lewis, Jennifer Burkhardt and Bobby Beeman. Local legislators were engaged and spent a lot of time discussing OMC's concerns with site neutral legislation, 340b program, and rural residency program.

There being no further business, the meeting was finally adjourned at 1:45 pm.

APPROVED AND ADOPTED this 19th day of October, 2016.

ATTEST:



Secretary



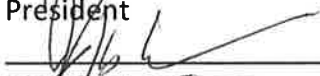
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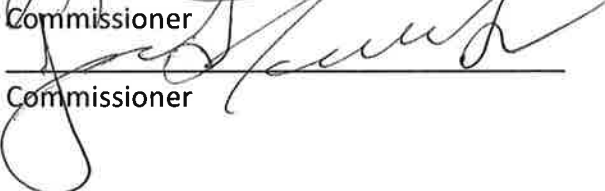
President



Commissioner



Commissioner



Commissioner