



**Board of Commissioners
Work Session Minutes
October 4, 2017**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, John Miles, MD, (via telephone) John Nutter, and Tom Oblak; CEO Eric Lewis; CNO/COO Lorraine Wall, RN; CMO/Safety Officer Scott Kennedy, MD; OMP CPO Joshua Jones, MD; CFO Darryl Wolfe; CHRO Richard Newman; Risk Manager Donna Davison; General Counsel Jennifer Burkhardt, JD, GPHR; Communications and Public Relations Manager Bobby Beeman; staff; public participants and Executive Assistant Gay Lynn Iseri.

Port Angeles Community Forum – Eric Lewis, Chief Executive Officer

Public input included OMC Foundation Executive Director Bruce Skinner, and OMC Foundation Board President Jim Jones who presented a check to Olympic Medical Center in the amount of \$43,285.26 for the Cancer Center expansion project. Julie Hatch, from the Sound Community Bank Foundation was also introduced. The donation came as a result of several gifts, including those from Phil and Linda Walker of Sequim, the Sound Community Bank Foundation and Team McAleer at REMAX Prime. OMC Board President Jim Leskinovitch thanked each of the members of the OMC Board for their personal donations toward the project. OMC Foundation fundraising continues with the annual Harvest of Hope event October 21 at Sunland Golf and Country Club.

Employee Recognition – Joshua Jones, MD, OMP Chief Physician Officer / Holly Wickersham, OMP Operations Director and Darryl Wolfe, Chief Financial Officer

These employees were recognized for going above and beyond in their roles at the OMP Clinics:

- Ninette Swanson, RN – Specialty Clinic, Sequim
- Lily Thomson, RN - Pediatrics
- Margaret Ruud, RN – Pediatrics
- Debbie Thompson, RN – Women’s Health
- Sherry Davis, RN – Women’s Health
- Judy Bedford, RN – Primary Care
- Gretchen Gilleland, RN – Primary Care
- Kate Villella, RN – Primary Care
- Patrice Speed, RN – Walk-In Clinic
- Karsi Grego, RN – Primary Care

The following Olympic Medical Center employees were also recognized for going above and beyond in their roles in the Patient Financial Services department:

- Terri Eckenberg, Patient Financial Services Representative
- Jennifer Dyrseth, Patient Financial Services Supervisor
- Jessica Rutz, Patient Access Services Supervisor

**Olympic Medical Physicians Update – Joshua Jones, MD, OMP Chief Physician Officer
*Advance Practice Clinician Employment Agreement for Orthopedics***

The Olympic Medical Physicians employment agreement with Sara Steffen, PA-C, orthopedics, was presented for approval. It includes a \$10,000 signing bonus, and a moving stipend up to \$7,500. She will work in orthopedics and start within 60-90 days.

MOTION: To approve the OMP Advance Practice Clinician Employment Agreement with Sara Steffen, PA-C, for orthopedics at the annual salary of NINETY EIGHT THOUSAND DOLLARS (\$98,000) as presented. ***Motion carried unanimously.***

Physician Employment Agreement for Primary Care

The standard Olympic Medical Physicians employment agreement for Donald Manuele, DO, primary care was presented for approval. Dr. Manuele is a current physician in Sequim who applied for this open position. OMC will not purchase his practice or acquire his medical records, and he will be responsible for all costs related to closing his practice. No recruitment incentives were offered as he lives in Clallam County. He will be able to take on several hundred additional patients, and his start date is estimated around January 2018.

MOTION: To approve the OMP Physician Employment Agreement with Donald Manuele, DO, for primary care at the annual salary of TWO HUNDRED FIVE THOUSAND FIVE HUNDRED TWENTY DOLLARS (\$205,520) as presented. ***Motion carried unanimously.***

Professional Services Agreement for Hospitalist Services – Scott Kennedy, MD, Chief Medical Officer/Safety Officer

The personal services agreement for hospitalist services was presented for approval for Steven Richards, MD. He worked at OMC in the past and will be a great addition. This is a one year agreement to work 7 days per month, and he would be able to start the end of October.

MOTION: To approve the professional services agreement for hospitalist services with Steven Richards, MD, at TWO THOUSAND ONE HUNDRED TWELVE DOLLARS (\$2,112) per day or night shift as presented. ***Motion carried unanimously.***

New Carpet for Patient Financial Services Building – Darryl Wolfe, Chief Financial Officer

Request for approval to purchase new carpeting for the building located on Peabody Street was presented. It was noted this was a budgeted item.

MOTION: To approve the purchase of new carpet from Strait Flooring, including installation, for the Patient Financial Services Building on Peabody Street at the cost of FIFTY ONE THOUSAND SIXTY ONE DOLLARS AND FIFTY CENTS (\$51,061.50) as presented. **Motion carried unanimously.**

There being no further business the meeting was finally adjourned at 1:04 pm.

APPROVED AND ADOPTED this 18th day of October, 2017.


ATTEST:



Secretary

Commissioner


Commissioner



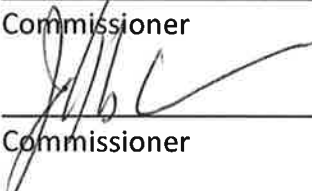
President



Commissioner



Commissioner



Commissioner