



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
November 18, 2015**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack (via telephone), Jean Hordyk, Jim Leskinovitch, John Miles, MD, John Nutter; CEO Eric Lewis; CFO Julie Rukstad; CPO Rebecca Corley, MD; CNO Lorraine Wall; Risk Manager Donna Davison; Director of Administration Darryl Wolfe; staff; public participants and Executive Assistant Gay Lynn Iseri. CMO Scott Kennedy, MD, and General Counsel Jennifer Burkhardt were excused.

CONSENT AGENDA

- A. Minutes for October 21, 2015 and November 4, 2015;
- B. Bad Debt for October 2015 in the amount of \$246,270.88;
- C. Vouchers for October 2015 in the amount of \$ \$6,611,944.38;
- D. Payroll for the period of October 11 through November 7, 2015 in the amount of 4,079,325.15.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

**OLYMPIC MEDICAL PHYSICIANS (OMP) REPORT – Rebecca Corley, MD, OMP chief physician officer
OB/Gyn Physician Employment Agreement**

Approval was requested for the standard OB/Gyn employment agreement for Oksana Shklyanka, MD, including a fellowship stipend of \$12,500, signing bonus of \$12,500, and retention incentive of \$10,000 payable at the end of each year of service for four years.

MOTION: To approve the OMP OB/Gyn Physician Employment Agreement for Oksana Shklyanka, MD, at the annual salary of THREE HUNDRED EIGHT THOUSAND THREE HUNDRED SIXTY EIGHT DOLLARS (\$308,368) as presented. *Motion carried unanimously.*

The agreement for Jennifer Hunter, ARNP, who would join the pulmonary team at the annual base salary of \$90,000 was introduced, and will be brought for consideration at the next meeting.

OLD BUSINESS

2016-2018 Strategic Plan – Eric Lewis, chief executive officer

Changes to the Plan, including the letter from the Board to the community and the addition of the Triple Aim, were noted since the last review of the draft plan was presented to the Board.

MOTION: To approve the 2016-2018 Strategic Plan as presented. ***Motion carried unanimously.***

Resolution 490 – Declaring Substantial Need to Increase the Tax Levy - Julie Rukstad, CFO

The substantial need for an increase in the tax levy was determined due to uncertain reimbursement at State and Federal levels.

MOTION: To approve Resolution 490 declaring substantial need to increase the District's tax levy by 1% as presented. ***Motion carried unanimously.***

Resolution 491 – Increasing the Tax Levy by 1% - Julie Rukstad, chief financial officer

MOTION: To approve Resolution 491 increasing the District's tax levy by 1% as presented. ***Motion carried unanimously.***

Resolution 492 – Adopting the 2016 Budget – Julie Rukstad, chief financial officer

The budget was the same as presented two weeks ago at the public hearing. The goal is a three percent margin to invest in capital and pay the principal on debt.

MOTION: To approve Resolution 492 adopting the 2016 budget as presented. ***Motion carried unanimously.***

Routine Contracts Included In 2016 Operating Budget - Julie Rukstad, chief financial officer

Existing contracts that will renew in the coming year with minimal changes, if any, were presented for consideration. The Board Audit, Budget and Compliance Committee reviewed and recommended approval of these contracts.

MOTION: To approve the routine contracts included in the 2016 operating budget as presented.

Discussion: Commissioner Beitzel noted there was no psychiatric care at the DVHWC because patients use the VIMO Clinic. The importance of supporting the free clinics was reiterated because some patients are still uninsured and there continues to be a shortage of primary care providers. ***Motion carried unanimously.***

Award the Bid for the CT Remodel Project – Eric Lewis, chief executive officer

The lowest responsible bidder for the Siemens CT Remodel Project was Kirtley-Cole, the same company handling the Medical Office Building project.

MOTION: To award the bid for the CT Remodel Project to Kirtley-Cole Associates, LLC at the total cost of SIX HUNDRED FOURTEEN THOUSAND DOLLARS (\$614,000) as presented. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT – Eric Lewis, chief executive officer

Operations Update

Soil conditions and weather have delayed the Medical Office Building project resulting in a change order of approximately \$175,000. Next steps include the addition of footings, basement walls, pouring cement and steel. The actual amount will be determined and presented at the next meeting.

Inpatient psychiatric coverage with Peninsula Behavioral Health is being expanded and a new agreement will be brought to the Board for consideration. See attached.

NEW BUSINESS

Radiation Oncology Locums Agreement – Eric Lewis, chief executive officer

The revised locums agreement with Dr. Ronald Lau was presented for introduction, removing the not to exceed of \$49,000, but at the rate of \$1,400 per day, plus lodging and travel. Approval will be requested at the next meeting.

Medical Oncology Professional Services Agreement – Eric Lewis, chief executive officer

The new professional services agreement with Kurt Norman, MD, who supports Drs. Kummet and Chariyath was introduced. OMC will pay professional liability coverage and \$2,300 per day. He will be responsible for his own travel, lodging, meals and benefits.

Diagnostic Imaging Equipment – Eric Lewis, chief executive officer

The purchase of C-arm X-ray Unit was presented that would replace the current unit that is approaching end of life. The capital purchase team determined this selection to be the best value and was the choice of users.

MOTION: To approve the purchase of the Ziehm C-Arm X-Ray Unit at the cost of ONE HUNDRED THIRTY ONE THOUSAND EIGHT HUNDRED DOLLARS (\$131,800) plus sales tax, and a five-year maintenance for EIGHT THOUSAND FOUR HUNDRED FIFTEEN DOLLARS (\$8,415) annually as presented. ***Motion carried unanimously.***

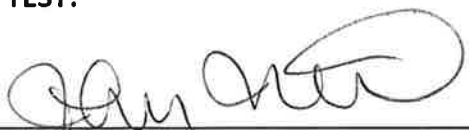
A task force is currently working on selecting diagnostic imaging equipment to replace current, aged equipment. This includes six new ultrasound units, MRI upgrades for units in Sequim and Port Angeles, an x-ray unit and power sources. This purchase could be possible before the end of the year to take advantage of year end pricing deals and would be brought before the board for consideration.

The regular session of the public meeting concluded at 6:47 pm. After a 10 minute break, an executive session to discuss current or potential litigation by authority of RCW 42.30.110(1)(i) would convene for no more than 15 minutes with no action to follow.

At 7:12 pm, the executive session was extended another five minutes, and finally concluded at 7:16 pm. There being no further business, the meeting finally adjourned at 7:16 pm.

APPROVED AND ADOPTED this 16th day of December, 2015.

ATTEST:




Secretary



Commissioner

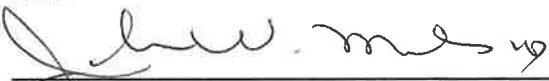
Commissioner



President



Commissioner



Commissioner



Commissioner