



**Board of Commissioners
Work Session Minutes
November 1, 2017**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; CEO Eric Lewis; CNO/COO Lorraine Wall, RN; CMO/Safety Officer Scott Kennedy, MD; OMP CPO Joshua Jones, MD; CFO Darryl Wolfe; CHRO Richard Newman; Risk Manager Donna Davison; General Counsel Jennifer Burkhardt, JD, GPHR; Communications and Public Relations Manager Bobby Beeman; staff; public participants and Executive Assistant Gay Lynn Iseri. Commissioner Jim Cammack was excused.

OMP Advanced Practice Clinician Employment Agreement for Orthopedics – Joshua Jones, MD, OMP Chief Physician Officer

Approval was requested for the employment agreement with Brittany Yahraus, PA-C, to provide orthopedic services. Recruitment incentives included a \$10,000 signing bonus and a \$5,000 moving allowance.

MOTION: To approve the OMP Advanced Practice Clinician Employment Agreement for orthopedic services with Brittany Yahraus, PA-C, at the annual salary of ONE HUNDRED AND EIGHT THOUSAND DOLLARS (\$108,000) as presented.
Motion carried unanimously.

2018 BUDGET HEARING

The 2018 Budget Hearing for Clallam County Public Hospital District No. 2 was opened by Board President Jim Leskinovitch at 12:30 pm. As there were no questions or public comment regarding the draft budget or strategic plan, the Budget Hearing was officially closed at 12:32 pm. See attached information regarding the 2018 Operating / Capital Budgets and 2018-2020 Strategic Plan Overview.

Employee Recognition – Lorraine Wall, RN, Chief Nursing Officer/Chief Operating Officer

Chief Human Resource Officer Rich Newman stepped in for Ms. Wall to recognize the following employees from the Intensive Care Unit for their roles on the Unit Based Council:

Janeen Howell, RN
Tara Thomas, RN

Lisa Neisinger, RN
Mendi Sayer, RN

Vanessa Black, CNA
Shari Byers, RN

Inpatient Beds – Lorraine Wall, RN, Chief Nursing Officer/Chief Operating Officer

Replacement of the ICU beds has already occurred and purchase will complete the replacement of all inpatient beds at the hospital. A task force looked at three brands, and Hill-Rom was chosen for the built in scale and triple mode patient exit monitoring. This purchase will be discussed at the next Board Audit, Budget and Compliance Committee meeting, and the budgeted amount for 2018 is \$400,000. Debt funds will be used to pay for the purchase.

October 2017 Medical Staff Credentials Report – Carleen Bensen, MD, Chair Credentials and Qualifications Committee

Scott Kennedy, MD, Chief Medical Officer/Safety Officer presented the October 2017 Medical Staff Credentials Report for approval for Dr. Bensen who was seeing patients. See below:

Reappointment to the AHP Staff:

- | | |
|-----------------------------|----------------------------|
| 1. Baker, Lee, ARNP | OMP – Walk in clinic |
| 2. Bopp, Deborah, ARNP, CNM | OMP – Women’s Clinic |
| 3. Peet, Alan, DDS | Oral/Maxillofacial Surgery |
| 4. Sproul, Morgan, PA-C | OMP - Hospitalist |

Reappointment to the Active Medical Staff:

- | | |
|-----------------------------|---------------------------|
| 1. Churchley, Stephen, MD | Emergency Medicine |
| 2. Frank Christopher, MD | NOHN – Family Medicine |
| 3. Harrington, Madeline, MD | OMP – Children’s Clinic |
| 4. Hay, Lindsey, MD | NOHN – Family Medicine |
| 5. Hempel, Eric, MD | OMP – Primary Care |
| 6. Koutnik, Carl, MD | Envision – Anesthesiology |
| 7. Levy, Matthew, MD | OMP – General Surgery |
| 8. McGovern, Regina, MD | Orthopedic Surgery |
| 9. Urnes, Kara, MD | OMP – Cardiology |
| 10. Wallace, James, MD | Emergency Medicine |

Telemedicine Privileges:

- | | |
|-----------------------------|-----------------------------|
| 1. Alawi, Aws, MD | Swedish – Effective 6/2/217 |
| 2. Brower, Jessica, MD | Swedish – Effective 7/26/17 |
| 3. Gilbert, Christopher, MD | Swedish – Effective 6/28/17 |
| 4. Massaro, Allie, MD | Swedish – Effective 7/6/17 |

Resignation/Contract Termination:

- | | |
|-----------------------|-----------------------------|
| 1. Velandar, Alan, MD | Swedish – Effective 3/31/17 |
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MOTION: To approve the October 2017 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

Financial Update for Third Quarter 2017 – Darryl Wolfe, Chief Financial Officer

The third quarter 2017 financial update was presented as attached.

Aramark Agreement

As introduced at the last meeting, the agreement with the Aramark, OMC's biomed vendor, to add services for the Nihon Koden patient monitoring systems, anesthesia machines and additional software security upgrades was presented for approval. The Board Audit, Budget and Compliance Committee reviewed and recommended this contract for approval.

MOTION: To approve the five-year contract with Aramark at the annual cost of ONE MILLION FORTY SEVEN DOLLARS TWO HUNDRED TWENTY NINE DOLLARS (\$1,047,229) as presented. **Motion carried unanimously.**

Security, Compliance and Privacy Update: Role Based Access – Sean Johnson, IT Manager

The quarterly updated included priorities for 2017 and new focuses for 2018. Focuses include applying updates and patching on a regular basis, use of a unified security manager (USM) appliance was to identify threats, continued network folder redesign, switching to complex passwords and two part authentication, mobile device management and expanded role based access for employees, and more meaningful alerts for edge appliances. It was noted recruitment is difficult with expanding technologies.

Community Health Needs Assessment – Eric Lewis, Chief Executive Officer

Mr. Lewis presented background on the Community Needs Assessment. See attached for methodology and priority areas of medical home, behavioral health, chronic disease prevention and management, and substance abuse. Implementation strategies were also noted.

There being no further business the meeting was finally adjourned at 1:20 pm.

APPROVED AND ADOPTED this 15th day of November, 2017.

ATTEST:

Secretary

Commissioner

Commissioner



President


Commissioner


Commissioner


Commissioner