



**Board of Commissioners
Work Session Minutes
May 6, 2015
12:30 p.m.**

The regular meeting of the Board of Commissioners was called to order by Board Secretary John Nutter in Linkletter Hall and was opened with the pledge of allegiance at 12:30 pm. Also in attendance were Commissioners John Beitzel (via telephone), Jim Cammack, Jean Hordyk, Jim Leskinovitch, and John Miles, MD; CMO/COO Scott Kennedy, MD, CFO Julie Rukstad, Lorraine Wall, CNO, Donna Davison, Risk Manager, General Counsel Jennifer Burkhardt, JD, GPHR, staff, public participants and Executive Assistant Gay Lynn Iseri. Excused were Eric Lewis, CEO and Tom Oblak, Board President.

Employee Recognition – Lorraine Wall, RN, MSN

Employees from Olympic Medical Home Health were honored. Lorraine announced that home health visit volumes had increased by 45% since last year, the department will move from the old VA Clinic building to its new location on Front Street soon, and the much anticipated Epic upgrade is coming in June. The following employees were honored for going above and beyond in their roles at Olympic Medical Home Health:

- Claudia Fox, Registered Nurse
- Yvonne Krieger, Registered Nurse
- Ray Henninger, Physical Therapist
- Terri Neal, Physical Therapist
- Anita Leccese, Physical Therapist
- Deb Charon, Medical Records Transcriptionist

Port Angeles Medical Office Building – Julie Rukstad, chief financial officer

Ms. Rukstad appeared before the board and requested approval of three critical components necessary in the early stage of the Port Angeles Medical Office Building project.

Interlocal Agreement with City of Port Angeles

She noted the Board Audit, Budget, and Compliance Committee had reviewed and recommended approval of this interlocal agreement, commended the collaborative process with City of Port Angeles, and noted it had been passed by the City Council.

MOTION: To approve the Interlocal Agreement with the City of Port Angeles regarding wastewater/storm water system improvements at a cost of TWO HUNDRED SEVENTY TWO THOUSAND FIVE HUNDRED DOLLARS (\$272,500) as presented. **Motion carried unanimously.**

Land Purchase of Caroline Street and alley

MOTION: To authorize the CEO to purchase from the City of Port Angeles NINETEEN THOUSAND TWO HUNDRED FIFTY (19,250) square feet of property on Caroline Street and Caroline/Georgiana alley at a cost of TWO HUNDRED EIGHTY EIGHT THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$288,750) as presented.

Discussion: It was noted the Port Angeles City Council had already approved this purchase. **Motion carried unanimously.**

Authorization to bid project

MOTION: To authorize the public bidding of the Port Angeles Medical Office Building Project with an engineering estimate of FIFTEEN MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$15.8 million) and with the not to exceed cost of EIGHTEEN MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$18,800,000) as presented.

Discussion: Board Secretary John Nutter commended administration for their work on this long term goal that will benefit both physicians and patients in the community. Dr. Kennedy also thanked the multi-disciplinary group working on the project that will modernize care and assist in physician recruitment. **Motion carried unanimously.**

2015-2017 Strategic Plan Update – Scott Kennedy, MD, chief medical officer, hospital chief operating officer

Dr. Kennedy reviewed the strategic plan dashboard for the month. See attached dashboard.

Kronos Software Upgrade for Payroll – Cathy Martineau, payroll supervisor

Information was presented on the purchase of new Kronos software and training. Anna Hansen and Judy Crowley also attended. This new software allows employees to validate their own timecard, changes the burden of proof and removes OMC's risk. Once approved, the new system would be implemented in late September following employee training.

Cisco Server Purchase for Information Technology – Sean Johnson, information technology manager

Phase Two of the server architecture storage project was re-introduced. The Net App storage unit has been installed and is up and running. This is where the servers will reside. The server purchase was introduced and will cost approximately \$81,000 for the hardware, with a \$12,000 warranty. With implementation, the total will be around \$106,000 plus tax. Approval will be sought at the next meeting.

Olympic Medical Physicians Employment Agreements – Rebecca Corley, MD, chief physician officer

Approval was requested for the standard OMP employment agreement for Dr. Stephen Bush, OB/Gyn. Dr. Bush would also serve as the medical director of the OB/Gyn program. The effective date would be August 1, 2015.

MOTION: To approve the standard Olympic Medical Physicians Employment Agreement for Stephen Bush, MD at the annual salary of TWO HUNDRED FIFTY ONE THOUSAND THREE HUNDRED SIXTY EIGHT DOLLARS (\$251,368) and a stipend for Obstetrician / Gynecological Program Medical Director of ONE HUNDRED DOLLARS (\$100) per hour, not to exceed ONE THOUSAND DOLLARS (\$1,000) per month as presented.

Discussion: Dr. Bush would continue to practice at the Jamestown Tribal Health Clinic until August. He is a long time physician in community, and the current chair of the OB Committee. He is currently working on 3East, and continues to have a Sequim presence. This salary falls at the 25% MGMA for 2014. ***Motion carried unanimously.***

Amendment to OMP Professional Services Agreement – Rebecca Corley, MD, chief physician officer

The first amendment to the professional services agreement was introduced for Jennifer Carl, MD, psychiatrist, who conducts nerve and muscle studies. Her referrals are backlogged and she agreed to work a couple more days per month. The agreement would increase her not to exceed amount from \$130,000 to \$180,000 annually, and will be presented for consideration at the next meeting.

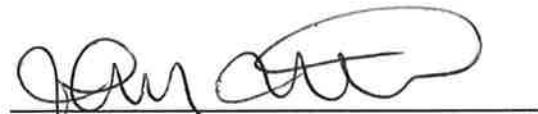
At 1:15 pm, the meeting concluded. After a five minute break, the meeting moved to executive session to discuss the performance of public employees by authority of RCW 42.30.110(1)(g) for twenty minutes with no action to follow.

At 1:40 pm, the executive session was extended ten more minutes.

At 1:50 pm, the executive session concluded and the meeting moved back to open session and finally adjourned.

APPROVED AND ADOPTED this 20th day of May, 2015.


ATTEST:


Secretary

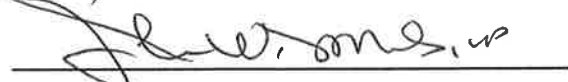

Commissioner


Commissioner


President


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Commissioner


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