



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
March 15, 2017**

The regular meeting of the Board of Commissioners was called to order by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, John Miles, MD, and Tom Oblak; CNO/COO Lorraine Wall, RN, MSN; CMO/Safety Officer Scott Kennedy, MD; CFO Darryl Wolfe; General Counsel Jennifer Burkhardt, GPHR; Risk Manager Donna Davison; staff; public participants and Executive Assistant Gay Lynn Iseri. Commissioner John Nutter, CEO Eric Lewis, and CPO Joshua Jones, MD, were excused.

NEW PROVIDER INTRODUCTION – Scott Kennedy, MD, Chief Medical Officer/Safety Officer

The following new physicians were introduced:

- A. Patrick Jewell, MD, (medical director radiation oncology)
- B. Lindsay Hoffman, MD, (primary care and geriatric services in nursing homes)

RADIATION ONCOLOGY CAPITAL PURCHASE – Patrick Jewell, MD, Radiation Oncologist, and Ken Berkes, Director Olympic Medical Cancer Center and Rehabilitation Services

The purchase of a TrueBeam Linear Accelerator treatment couch that would ensure precise positioning and enable the addition of stereotactic body radiation therapy (SBRT) was introduced. This would allow high doses of radiation for small tumors deep in the body and reduce the number of treatments for therapy completion. The total cost is approximately \$360,000, and would allow patients to receive treatment locally. We are in year 2 of the overall Varian service contract, and the couch has a 1 year warranty. After that, it rolls into the existing service contract (year 3). Installation is planned for May 2017.

MOTION: To approve the purchase of the Varian 6DoF PerfectPitch Treatment Couch at the cost of THREE HUNDRED THIRTY THREE THOUSAND THREE HUNDRED THIRTY THREE DOLLARS (\$333,333) plus sales tax, and maintenance after the first year warranty period, to be added to the current five year TrueBeam Varian contract at the prorated amount of SIXTEEN THOUSAND SEVEN HUNDRED THIRTY SEVEN DOLLARS (\$16,737) for year three and the full amount of SIXTEEN THOUSAND SEVEN HUNDRED THIRTY SEVEN DOLLARS (\$16,737) for years four and five as presented. **Motion carried unanimously.**

OMC FOUNDATION DONATION – Bruce Skinner, OMC Foundation Executive Director

Mr. Skinner presented another donation to Olympic Medical Center on behalf of the Foundation. The total donation of \$63,276 includes \$3,128 for the Peninsula Children’s Clinic, \$4,325 for Respiratory Therapy services, \$7,816 for Obstetrics, \$17,861 for the Emergency Department, and \$20,146 for the Heart Center and will go toward equipment. Another \$10,000 was given to OMP Physicians for recruitment.

CONSENT AGENDA

- A. Minutes for February 15, 2107 and March 1, 2017;
- B. Bad Debt for February 2017 in the amount of \$(38,845.83);
- C. Vouchers for February 2017 in the amount of \$8,663,670.48;
- D. Payroll for the period of January 29 through February 25, 2017 in the amount of \$4,475,572.31;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. **Motion carried unanimously.**

MEDICAL STAFF RECOMMENDATIONS – Harry Lyndes III, MD, Chief of Staff

Approval was requested for the February 2017 Medical Staff Credentials Report:

Appointment to the AHP Staff

- 1. Bullard Fox, Danielle, PA-C OMP – Orthopedics (locums)
- 2. Yujuico, Christopher, PA-C OMP - Orthopedics

Reappointment to the Active Medical Staff:

- 1. Bush, Stephen, MD OMP – OB/Gyn
- 2. Lee, Fayzel, MD Sheridan – Anesthesiology

Telemedicine Privileges:

- 1. Forouzannia, Arman, MD RADIA - Radiology
- 2. Hensley, Holly, MD Swedish Neurology – Effective 1/25/17

Resignation/Contract Termination:

- 1. Conway, Stafford, MD Effective 11/24/16

MOTION: To approve the February 2017 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

Medical Staff Policy #G5 – Board Certification Exemption

Board certification exemption aimed at those physicians who want to stay in active practice longer, but not required to go back for certification every 10 years.

MOTION: To approve the revisions to Medical Staff Policy #G5 – Board Certification Exemption as presented. **Motion carried unanimously.**

Emergency Medicine Privilege Request Form Revisions

Changes to the form to comply with DNV standards.

MOTION: To approve the revisions to the Emergency Medicine Privilege Request Form as presented. **Motion carried unanimously.**

PUBLIC COMMENT

- Gary Neal, Sequim School District Superintendent, thanked the board and CEO for supporting the Sequim School District's capital fund levy.
- Lotta Pearl, RN, spoke about SEIU 1199NW contract negotiations.
- Lori Elmer, RN, spoke about SEIU 1199 NW contract negotiations.
- Walter Reta, spoke about SEIU 1199NW contract negotiations.
- Kathe Sims, RN, spoke about SEIU 1199NW contract negotiations.

OLD BUSINESS

Hospital Roof Insulation - Darryl Wolfe, Chief Financial Officer

Three main sections of the hospital roof require replacement of insulation that is at end of life. This will also help save energy, and is a budgeted item for 2017.

MOTION: To approve the purchase of the roof insulation from CentiMark at the cost of ONE HUNDRED FIFTEEN THOUSAND ONE HUNDRED NINETY SEVEN DOLLARS (\$115,197), plus sales tax, as presented. **Motion carried unanimously.**

Sequim and Port Angeles Campus Landscaping Services – Darryl Wolfe, Chief Financial Officer

This is a one year contract to provide landscaping services at both the Port Angeles and Sequim campuses.

MOTION: To approve the landscaping services contract with Above the Best Landscaping not to exceed ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000) per year as presented. **Motion carried unanimously.**

ADMINISTRATOR'S REPORT – Lorraine Wall, Chief Nursing Officer/Chief Operating Officer

The grand opening and health fair at the Port Angeles Medical Office Building is scheduled for April 22 at 10:00 am. Volunteers participated at the annual Home Show to share information about the walk in clinic and medical office building. Due to the closures of the Hood Canal Bridge beginning March 18, plans are in place for patient transfers. Statistics were presented about the birth center and emergency department. It was noted that medical helicopters based at NAS Whidbey Island are available to transport patients when Airlift Northwest or Life Flight are not available. They arrive with 5 medical personnel on board, and are able to care for multiple patients or bariatric patients. See attached.

NEW BUSINESS

Ultrasonic Cleaning Equipment – Darryl Wolfe, Chief Financial Officer

This 2017 budgeted item is a Surgical Services upgrade for an additional ultrasonic cleaning machine to help improve flow, increase capacity and add redundancy. Negotiations are underway with two vendors, but the final purchase has not yet been decided. It was requested to approve the purchase of this equipment with a not to exceed amount pending determination of the final equipment purchase.

MOTION: To authorize the purchase of an ultrasonic cleaning machine not to exceed ONE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$125,000) as presented. ***Motion carried unanimously.***

OTHER

It was announced that the April 5, 2017 meeting will be cancelled.

EXECUTIVE SESSION

At 7:10 pm, it was announced that an executive session would be called at 7:15 pm to discuss litigation pursuant to RCW 42.30.110(1)(i) for 15 minutes, with no action to follow. At 7:30 pm, the executive session concluded, the meeting was moved back to open session and adjourned.

APPROVED AND ADOPTED this 19th day of April, 2017.

ATTEST:

Secretary

Commissioner

Commissioner

President

Commissioner

Commissioner

Commissioner