



**Board of Commissioners  
Work Session Meeting Minutes  
Linkletter Hall  
March 1, 2017**

The regular meeting of the Board of Commissioners was called to order at 12:30 pm by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; CEO Eric Lewis; CNO Lorraine Wall, CFO Darryl Wolfe; OMP CPO Joshua Jones, MD; CHRO Richard Newman; General Counsel Jennifer Burkhardt, JD, GPHR; Communications and Public Relations Manager Bobby Beeman, public participants and Executive Assistant Gay Lynn Iseri.

***New Provider Introduction – Joshua Jones, MD, OMP Chief Physician Officer***

- Matthew Kiddle, PA-C, orthopaedic surgery
- Elizabeth Olinger, MSN FNP-BC, WIC
- Angela Cecil, PA-C, Walk-In Clinic

***Employee Recognition – Joshua Jones, MD, OMP Chief Physician Officer***

The following employees were recognized for going above and beyond in the clinic transitions to the Medical Office Building:

- *Pediatrics:* Lily (Elizabeth) Thomson, Pediatrics RN
- *Primary Care:* Holli Moreno, RN, Deanna Collins, RN, Holly Heustis, Clinic Supervisor
- *Specialty Clinic:* Gina Gaul, Lead MA-C, Carly Penic, Office Procedure Assistant
- *General Surgery:* Connie Noble, MA-C

***Safety Update – Scott Kennedy, MD, Chief Medical Officer/Safety Officer***

A major initiative for OMC is to achieve Managing Infection Risk (MIR) certification. The goal is to prevent transmission of infection to patients and staff. See attached presentation. The Board is supportive of investing in prevention, and over a million dollars has been budgeted. When OMC achieves this certification, it will be the first for both inpatient and outpatient to achieve MIR. The survey is scheduled the week after Thanksgiving. It was announced that Penny Becker's position has been filled by Kim Kummer, who has a Master's degree in epidemiology and bio medical engineering. She is working with Rhonda Bowen on infection prevention.

***IT Server Storage – Sean Johnson, IT Manager***

Approval was requested to purchase primary server storage for all data and back up in Sequim. The unit has reduced complexity, a smaller footprint, and is nine times faster than the existing storage. Installation would occur by July.

***MOTION:*** To approve the purchase of the server storage system hardware and software from Ivoxy Consulting at the cost of THREE HUNDRED TWENTY EIGHT THOUSAND SEVEN HUNDRED SEVENTY FOUR DOLLARS AND EIGHTY SEVEN CENTS (\$328,774.87), plus tax, and 3 years maintenance at the cost of NINETY FIVE THOUSAND NINE HUNDRED SIXTY NINE DOLLARS AND EIGHTY NINE CENTS (\$95,969.89), as presented.

***Hospital Roof Insulation - Darryl Wolfe, Chief Financial Officer***

During last year's roof replacement project, it was determined that the insulation between the concrete and roofing membranes needed to be replaced. Using the small works roster, the project was bid and the lowest responsible bid came in at \$125,219. Approval will be sought at the next meeting.

***Landscaping Services – Darryl Wolfe, Chief Financial Officer***

Landscaping services for the Sequim and Port Angeles campus was put to bid using the small works roster. The lowest responsible bid came in at the not to exceed annual amount of \$110,000 per year from Above the Best Landscaping. Approval will be sought at the next meeting.

***UFCW Home Health Union Settlement – Jennifer Burkhardt, General Counsel***

The settlement with UFCW 21 Home Health was presented for consideration. It is a 3-year contract to extend through February 28, 2020, and provides for an across the board wage increase for OMHH bargaining unit staff of 3% in 2017, 2% in 2018, and 2% in 2019, as well as appropriate market adjustments for nurse and physical therapist classifications that are needed for recruitment and retention.

***MOTION:*** To authorize the CEO to execute the collective bargaining agreement between Olympic Medical Home Health and UFCW Local 21 as presented.

***Discussion:*** Increases bring Home Health closer to hospital market wages. ***Motion carried unanimously.***

***Resolution 503, Authorizing the CEO to Purchase Property – Eric Lewis, Chief Executive Officer***

This resolution is to authorize the CEO to be the authorized signer on behalf of Olympic Medical Center to purchase the property located at 215 N. Francis Street, Port Angeles. This property will be used for parking for Home Health staff.

**MOTION:** To approve Resolution 503 Authorizing the Administrator/CEO to be the approved signer on behalf of Olympic Medical Center to purchase the property located at 215 N. Francis Street, Port Angeles for FIFTY THREE THOUSAND DOLLARS (\$53,000), as presented. **Motion carried unanimously.**

**OR Operations Update – Lorraine Wall, RN, MSN, Chief Nursing Officer/Hospital COO**

Increased volumes and more complex surgeries have been occurring at OMC. Staff continues to work hard, with more staff are being hired. The recent inconsistent functioning of an ultrasonic cleaner added more stress to the situation, and leadership made the decision to cut back on non-emergent cases until issues were resolved. Emergent surgeries were still performed. Further education has occurred, and equipment is being purchased to help rectify the situation. The operating room is now back to normal for both emergent and non-emergent elective surgeries. The ongoing commitment to patient safety was maintained.

**Closed Session**

The meeting was moved to closed session at 1:22 pm to discuss collective bargaining pursuant to RCW 42.30.140(4) for 10 minutes with no action to follow.

**Executive Session**

The meeting was then moved to executive session at 1:32 to discuss litigation pursuant to RCW 42.30.110(1)(i) for 10 minutes with no action to follow.

At 1:42 the executive session concluded and the meeting was moved to open session and finally adjourned.

**APPROVED AND ADOPTED** this 15th day of March, 2017.

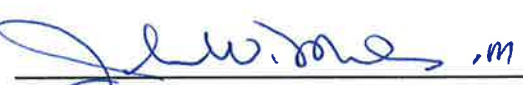
**ATTEST:**

  
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Secretary


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