



**Board of Commissioners
Business Meeting Minutes
March 21, 2018**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Beitzel in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners Thom Hightower, Jean Hordyk, Jim Leskinovitch, John Miles, MD, John Nutter, Tom Oblak; Chief Executive Officer Eric Lewis; Chief Nursing Officer/Hospital COO Lorraine Wall, RN; Chief Medical Officer/Safety Officer Scott Kennedy, MD; Chief Financial Officer Darry Wolfe; CHRO/General Counsel Jennifer Burkhardt; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; Administrative Director and Risk Manager Donna Davison; staff; public participants and Executive Assistant Gay Lynn Iseri.

CONSENT AGENDA

- A. Minutes for February 21, 2018 and March 7, 2018;
- B. Bad Debt for February 2018 in the amount of \$184,314.39;
- C. Vouchers for February 2018 in the amount of \$7,715,966.69;
- D. Payroll for the period of January 28 through February 24, 2018 in the amount of \$5,000,495.64;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

FORMER COMMISSIONER RECOGNITION – Eric Lewis, Chief Executive Officer

Former Commissioner Jim Cammack was recognized for his service to OMC from 2003 to 2017. Mr. Cammack was heavily involved with the Swedish affiliation process, Epic implementation and steering committee, the Quality Management Oversight Committee, served as board president in 2008 and 2011, and as board secretary 3 times. In addition, his extra work and dedication on the 2008 levy campaign was critical to its success. Mr. Lewis thanked him for caring for OMC and always helping it to be better. Mr. Cammack stated he came to Port Angeles in 1970 and has been involved in many boards and committees. His message was to give back to the community in which you live. Members of the board thanked Mr. Cammack for his service and friendship.

OLYMPIC MEDICAL PHYSICIANS UPDATE – Joshua Jones, MD, Chief Physician Officer

New Provider Introduction

Donald Manuele, DO, OMP primary care in Sequim, Sara Steffan, PA-C, orthopedics, and Jinlin Brendel, MD, family practice were introduced and welcomed to Olympic Medical Physicians.

RADIATION ONCOLOGY CAPITAL PURCHASE – Patrick Jewell, MD, OMCC Medical Director

Information was presented to support the purchase of new radiation oncology equipment. This equipment would enable more patients to receive local treatment with advanced imaging capability and would complement the perfect pitch freedom couch purchased a couple years ago. This Surface Image Guided Radiation Technology improves accurate patient set up, enables motion monitoring, and integrates seamlessly with existing radiation oncology equipment. This will mean enhanced safety for patients when treatment is planned and simulation is set up. The system creates a full body map for future body placement with a ghost outline to guarantee precise placement position. It is mature technology and regionally adopted. The selected brand, Humedix, includes an automated 3rd check for safety and accuracy. If approved the equipment would be in use by June with no down time of clinical services.

MOTION: To approve the radiation oncology Surface Image Guided Radiation Therapy (SIGRT) system from HUMEDIQ for TWO HUNDRED NINETY ONE THOUSAND TWO HUNDRED DOLLARS (\$291,200), plus tax, and after the first year warranty period, a five year maintenance contract for FORTY NINE THOUSAND NINE HUNDRED EIGHTY SIX DOLLARS AND SEVENTY TWO CENTS (\$49,986.72) annually as presented.

Discussion: This equipment was budgeted for 2018, and reviewed and recommended for purchase by the Board Audit, Budget and Compliance Committee to help increase patient safety, satisfaction and quality. ***Motion carried unanimously.***

MEDICAL STAFF RECOMMENDATIONS – Alan Kowitz, MD, Chief of Staff

The following February 2018 Medical Staff Credentials Report was presented for approval:

Appointment to the AHP Staff:

1. Yahraus, Brittany, PA-C OMP – Orthopedics

Reappointment to the AHP Staff:

1. Anderson, Michael, ARNP Jamestown Family Health – Family Medicine
2. Depew, Margaret, ARNP Peninsula Behavior Health – Psychiatry
3. Harris, Brandi-Ann, ARNP OMP – Primary Care
4. Zaher-Lee, Tracy, ARNP OMP – Cardiology

Appointment to the Active Medical Staff:

1. Kummet, Thomas, MD OMCC – Medical Oncology

Reappointment to the Active Medical Staff:

1. Bangs, Margaret, MD Family Medicine
2. Bullen, Laura, MD OMP – Pediatrics
3. Emery, James, MD OMP – Cardiology
4. Epstein, Rob, MD NOHN – Family Medicine
5. Fischer, Mark, MD OMP – Internal Medicine
6. Webb, Duane, MD OMP – Gastroenterology
7. Weller, Jeffrey, MD OMP – Pediatrics
8. Weller, Katrina, MD NOHN – Family Medicine

Telemedicine Privileges:

1. Green, Thomas, MD Swedish – Teleneurology – Effective 1/24/18
2. Menon, Ravi, MD Swedish – Teleneurology – Effective 1/24/18

Resignation/Contract Termination

1. Harrah, Gregory, MD Emergency Medicine – effective 12/31/17
2. Van Pelt, Jerry, PA-C Family Medicine – effective 2/17/18
3. Yelland, Joel, MD Family Medicine – effective 2/2/18

MOTION: To approve the February 2018 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

Medical Staff Governance Policy

The Medical Staff Governance Policy #G-01 on policies and procedures was presented for the two year review. There were no changes since the last time it was approved.

MOTION: To approve the Medical Staff Governance Policy #G-01 Medical Staff Policies and Procedures as presented. **Motion carried unanimously.**

SEATTLE BUSINESS MAGAZINE AWARD

It was announced that CEO Eric Lewis was recognized by Seattle Business Magazine and awarded the silver award for the Leaders in Health Care Outstanding Medical Center and Hospital Executive (Outside Puget Sound Region) on March 1. In his acceptance speech, Eric remarked that he accepted the award on behalf of all the employees and Board members of Olympic Medical Center.

SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer/Chief Safety Officer

Inpatient medication reconciliation improvement work was presented. A standard process from time of admission to the time of hospital discharge to avoid duplication of medications needed to be established. Improvement measures were discussed, and there was great work done by the front team establishing protocols. See attached.

ADMINISTRATOR’S REPORT – Eric Lewis, Chief Executive Officer

Operations Update

Board Safety Rounding is being scheduled quarterly, with three Commissioners covering Sequim and two Commissioners rounding Port Angeles outbuildings this time. Work force development is focusing on recruitment and retention. So far in 2018, 43 employees have been hired. The goal is to eliminate travelers. A department process improvement and care redesign in the emergency department and cancer center are underway. The time of arrival to triage, the time of arrival to room, arrival to provider, and length of stay are being focused on in the emergency department. Reducing the number of patients that leave without being seen is also being monitored. At the cancer center, ECG Management Consulting helped with strategic planning last fall to move forward to establish a common strategic and operational vision and direction. The flu season has extended, and masking up is still required until April 30 as this year’s flu season is worse than usual. A task force is looking at smart pump purchase options and the cost will be approximately a million dollars.

Advocacy Update

The 60 day legislative session has concluded with favorable results for OMC. The three elected officials worked hard for OMC, its patients and community with two budget provisos being passed. Expansion of the healthcare programs at Peninsula College will mean a total of 68 more students will be trained in the RN, MA and NA programs which is good for the local healthcare delivery system over time. It was noted that 75% of costs are funded by state, and 25% local funding. The Medicaid budget proviso was increased for one year which means approximately \$1.9 million for OMC. The HB 2539 Wellness Bill was also passed. The biggest issue at the federal level is the 340b drug discount program. Rural sole community hospitals are exempt for one year from being cut from the program. OMC uses this program at the cancer center saving approximately a million per year. The AHA is working hard to protect this program.

Construction Update

The Sequim expansion project is underway for the primary care and cancer center space. It will be bid in the fall 2018 and operational by the fall of 2019. In the past, the public bid process was always used, but permission to use the General Contractor/Construction Manager (GC/CM) process is being requested through the Construction Advisory Board in Olympia. OMC hopes to use a competent contractor for a fair price. The Francis and Georgiana Street property is looking good and will be rezoned for employee parking for home health.

There being no further business the meeting was finally adjourned at 7:28 pm.

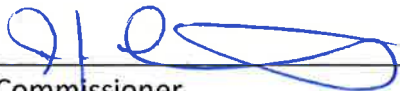
APPROVED AND ADOPTED this 18th day of April, 2018.

ATTEST:



Secretary

Commissioner



Commissioner



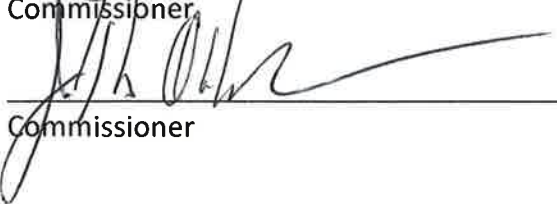
President



Commissioner



Commissioner



Commissioner