



**Board of Commissioners
Business Meeting Minutes
July 18, 2018**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Beitzel in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners Thom Hightower, Jean Hordyk, Jim Leskinovitch, John Miles, MD, John Nutter, Tom Oblak; Chief Executive Officer Eric Lewis; Chief Nursing Officer/Hospital COO Lorraine Wall, RN; Chief Medical Officer/Safety Officer Scott Kennedy, MD; Chief Financial Officer Darry Wolfe; Risk and Compliance Officer Donna Davison; Chief Human Resource Officer/General Counsel Jennifer Burkhardt; Olympic Medical Physicians Chief Physician Officer Joshua Jones, MD; staff; public participants and Executive Assistant Gay Lynn Iseri.

CONSENT AGENDA

- A. Minutes for June 20, 2018 and July 4, 2018;
- B. Bad Debt for June 2018 in the amount of \$190,758.31;
- C. Vouchers for June 2018 in the amount of \$8,529,811.89;
- D. Payroll for the period of June 3, 2018 through June 30, 2018 in the amount of \$5,109,140.57;
- E. Surplus Property.

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF RECOMMENDATIONS – Alan Kowitz, MD, Chief of Staff

The June 2018 Medical Staff Credentials Report was presented for approval.

Reappointment to the AHP Staff:

- | | |
|------------------------|-----------------------|
| 1. April, Emily, ARNP | OMP – Primary Care |
| 2. Krause, Loren, CRNA | Envision - Anesthesia |

Appointment to the Active Medical Staff:

- | | |
|----------------------|---------------------------|
| 1. Chard, Rachel, MD | Envision - Anesthesiology |
| 2. Yager, Alexa, DO | Emergency Medicine |

Reappointment to the Active Medical Staff:

- | | |
|-----------------------------|---|
| 1. Berry, Allen, MD | Family Medicine |
| 2. Grinberg, Irene, MD | Emergency Medicine |
| 3. Hennessey, Katherine, MD | OMP – Family Medicine/Women’s Health |
| 4. Hoffman, Lindsay, MD | OMP – Family Medicine |
| 5. Jahns, Frank, MD | OMP – Gastroenterology |
| 6. Jewell, Patrick, MD | OMC - Radiation Oncology |
| 7. Kennedy, Scott, MD | OMC – Family Medicine |
| 8. Kowitz, Alan, MD | OMP – Urology |
| 9. Mishko, Larri Ann, DO | Jamestown Family Health - Family Medicine |
| 10. Pullara, Joseph, MD | OMP – Family Medicine |
| 11. Richards, Steven, MD | OMP – Hospitalist |
| 12. Yelland, Grace, MD | OMP – Pediatrics |
| 13. Young, Russell, MD | Dermatology |

Reappointment to the Consulting Staff:

- | | |
|--------------------------|--------------|
| 1. Chatterley, Scott, MD | NW Pathology |
| 2. Lloyd, Kelly, MD | NW Pathology |

Telemedicine Privileges:

- | | |
|------------------------|-------------------------|
| 1. Ho, Emily, MD | Swedish - Teleneurology |
| 2. Khemani, Pravin, MD | Swedish - Teleneurology |

MOTION: To approve the June 2018 Medical Staff Credentials Report as presented.
Motion carried unanimously.

OMC FOUNDATION UPDATE – Bruce Skinner, Executive Director

Mr. Skinner presented a check from the Olympic Medical Center Foundation in the amount of \$46,000 which included a \$25,000 gift from First Federal to be used for the cancer center expansion project and an additional \$21,000 for the purchase of a new ultrasound machine for women’s health in Port Angeles. Mr. Scooter Chapman, from the Lions Club, was introduced. He was instrumental in the successful duck derby sales for the club.

OMP PROVIDER INTRODUCTIONS – Joshua Jones, MD, OMP Chief Physician Officer

- Usha Reddi, MD, sleep medicine

**OLYMPIC MEDICAL PHYSICIANS UPDATE – Joshua Jones, MD, OMP Chief Physician Officer
*Physician Employment Agreements***

Approval of the agreement with Victor Rostapshov, MD was presented for consideration. The agreement included a \$35,000 signing bonus, \$10,000 moving stipend, and incentive of \$41,194 for the first year with a three year retention of \$150,000. November 1 is the estimated start date.

MOTION: To approve the Olympic Medical Physicians employment agreement with Victor Rostapshov, MD, for medical oncology services at the annual salary of THREE HUNDRED SEVENTY EIGHT THOUSAND SEVEN HUNDRED FIFTY ONE DOLLARS (\$378,751) as presented. ***Motion carried unanimously.***

The agreement with Thomas Michels, MD was presented for consideration. He was working for OMC under a professional services agreement and would like to be employed.

MOTION: To approve the Olympic Medical Physicians employment agreement with Thomas Michels, MD, for primary care services at a .67 FTE annual salary of ONE HUNDRED FORTY THOUSAND SIX HUNDRED SEVENTY FIVE DOLLARS (\$140,675) as presented. ***Motion carried unanimously.***

SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer/Safety Officer

The Safety Update was about efforts to prevent pressure ulcers. See attached slides.

SECURITY, PRIVACY AND COMPLIANCE AND UPDATE – Donna Davison, Risk and Compliance Officer

Requirements from the OIG for key elements for the Compliance Program were presented. OMC has an anonymous hotline, web-based reporting, and posted direct phone numbers for reporting. See attached slides.

PUBLIC COMMENT

OLD BUSINESS

The OMC Way – Eric Lewis, Chief Executive Officer

Within the Strategic Plan, Goal #3 under Employee Relationships is about an intentional culture to support mission and vision of the Strategic Plan. The draft document of the OMC Way was distributed, and will be presented again in October for consideration.

ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer

Operations Update

Tele-psychiatry service was approved in June for 24/7/365 coverage. Providers are being credentialed through medical staff services. Device determinations are occurring, and dedicated rooms are being determined on Med/Surg and in the ED. The go-live date is in October subject to technology and credentialing.

New smart pumps were purchased in June and all departments have been trained. Staff appreciate the new equipment.

The Strategic Plan Update for the second quarter will occur at the August 1 board meeting.

Three programs are contributing to workforce development. Eighteen new graduate registered nurses were hired this year. The medical assistant training program will enable the hiring of six MAs every six months, and the family practice residency program will produce two graduates in 2020.

Advocacy Update

The 340b drug discount program is the biggest issue. It's a discount that costs the government nothing and allows discounts. The program saves OMC \$3 million a year. It allows the cancer center to serve patients locally and to provide a level III trauma center for the community. Last year, a 28% cut was made to hospitals with the exception for sole community hospitals. CMS is still evaluating this program. Safety net hospitals need to be kept open; they are important to rural medicine.

NEW BUSINESS

Appointing a Treasurer for the District – Eric Lewis, Chief Executive Officer

As Joel Lewis, current finance director and treasurer, has changed jobs in the finance department, a new treasurer needs to be appointed in her place. A resolution to appoint Misty Shaw, new finance manager, as treasurer will be presented for consideration at the next meeting.

OTHER

The 2018 WHPAC Campaign was mentioned. It is nonpartisan, unbiased, and only supports healthcare.

The next board retreat will be on 8/24. Board President Beitzel asked commissioners to submit agenda items to him for consideration.

Commissioner Hordyk noted that during board rounding it was reported the hedges at the east entrance were overgrown. They have since been replaced with smaller plants which made visibility better for patients and staff.

Commissioner Miles noted more handicap parking may be needed at the cancer center.

There being no further business the meeting was finally adjourned at 7:13 pm.

APPROVED AND ADOPTED this 15th day of August, 2018.

ATTEST:



Secretary



Commissioner



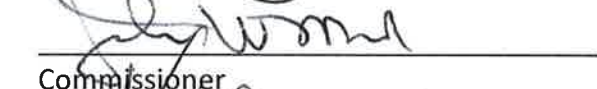
Commissioner



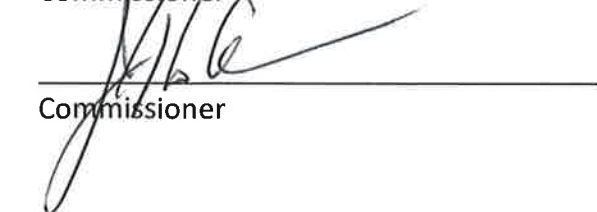
President



Commissioner



Commissioner



Commissioner