



**Board of Commissioners  
Business Meeting Minutes  
January 17, 2018**

The regular meeting of the Board of Commissioners of Olympic Medical Center was called to order at 6:00 pm by Board President John Beitzel in Linkletter Hall, and was opened with the pledge of allegiance. Also in attendance were Commissioners Jean Hordyk, Jim Leskinovitch, John Miles, MD, John Nutter and Tom Oblak; Chief Executive Officer Eric Lewis; Chief Medical Officer/Safety Officer Scott Kennedy, MD; General Counsel Jennifer Burkhardt, JD, GPHR; Administrative Director/Risk Manager Donna Davison; Marketing Manager Jeff Anderson; staff; public participants and Executive Assistant Gay Lynn Iseri. Olympic Medical Physicians Chief Physicians Officer Joshua Jones, MD, and Chief Financial Officer Darryl Wolfe were excused.

**CONSENT AGENDA**

- A. Minutes for December 20, 2017 and January 3, 2018;
- B. Bad Debt for December 2017 in the amount of \$387,095.99;
- C. Vouchers for December 2017 in the amount of \$6,864,344.07;
- D. Payroll for the period of in the amount of \$4,727,215.48;

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**MEDICAL STAFF RECOMMENDATIONS – Alan Kowitz, MD, Chief of Staff**

The December 2017 Medical Staff Credentials Report was presented for approval as follows:

***Reappointment to the AHP Staff:***

- 1. Short, Dean, PA-C OMP - Orthopedics

***Reappointment to the Active Medical Staff:***

- 1. Averill, Rex, MD OMP – Urology
- 2. Clancy, Michael, DO Family Medicine
- 3. Herschmiller, Thomas, MD OMP – Orthopedic Surgery
- 4. Oakes, Jerome, MD OMP – Family Medicine
- 5. Rullman, Kevin, DO Jamestown Family Health – Family Medicine
- 6. Yergan, John, MD OMP Walk in Clinic – Internal Medicine

***Telemedicine Privileges:***

- |                         |   |
|-------------------------|---|
| 1. Aye, Ralph, MD       | Swedish – Neurology                           |
| 2. Bartscher, James, MD | Swedish – Neurology                           |
| 3. Berg, William, MD    | Swedish – Neurology                           |
| 4. Biller, Tara, ARNP   | Swedish – Neurology (new, effective 10/25/17) |
| 5. Prince, Eric, MD     | Swedish – Neurology (new, effective 9/27/17)  |

**Additional Privilege request:**

- |                         |                                      |
|-------------------------|--------------------------------------|
| 1. Wolslegel, Colin, MD | Gastroenterology – Capsule endoscopy |
|-------------------------|--------------------------------------|

**Resignation/Contract Termination**

- |                        |   |
|------------------------|---|
| 1. Fathi, Joelle, ARNP | Swedish Telemedicine (effective 10/25/17) |
| 2. Seaman, Matthew, MD | Emergency Medicine (effective 12/2/17)    |

**MOTION:** To approve the December 2017 Medical Staff Credentials Report was presented. ***Motion carried unanimously.***

***Medical Executive Committee Member-at-Large Position Description***

This new position description will be signed by Dr. Ben Curran, primary care, who will serve on an improvement committee to align the Quality Management System with providers. This was reviewed and recommended by the Medical Staff Credentials & Qualifications Committee.

**MOTION:** To approve the Medical Executive Committee Member-at-Large Position Description as presented. ***Motion carried unanimously.***

***Medical Staff Bylaws Revisions***

Revisions included addition of types of procedures or patients in which the practitioner specializes.

**MOTION:** To approve the revision to the Medical Staff Bylaws Section 2.2.5 as presented. ***Motion carried unanimously.***

***Medical Staff Governance Policy Revisions for #G16 – Medical Staff Help***

Revisions included the addition of required physical examination screening at age 70 for those who are on active medical staff to continue to be able to practice.

**MOTION:** To approve the revisions to the Medical Staff Governance Policy G16-Medical Staff Health.

**Discussion:** It was noted a great amount of research went into this revision here at the national level. ***Motion carried unanimously.***

**Medical Staff Governance Policy Revisions for #G23 – Medical Students and Student Observers**

No changes were brought for this policy, it was only the required two-year review.

**MOTION:** To approve the revisions to Medical Staff Policy G23-Medical Students and Student Observers as presented. **Motion carried unanimously.**

**COMMISSIONER VACANCY APPOINTMENT – John Beitzel, Board President**

Board President Beitzel introduced Thom Hightower, RN, and announced the board selected him for the vacant position in District 3 during the special meeting the previous day. Mr. Hightower is an RN with clinical and administrative experience. He will be sworn in at the February 7 meeting.

**MOTION:** To appoint Thomas Hightower, RN, to the vacant commissioner position for District 3, Position 1 to serve until the next general election in 2019.  
**Motion carried unanimously.**

**OLYMPIC MEDICAL PHYSICIANS UPDATE – Loren Larson, MD, Chair OMP Council**

**Revised Olympic Medical Physicians Council Operating Rules and Compact**

Dr. Loren Larson, Chair of the OMP Council, public acknowledged and thanked Dr. Bill Kintner for his years of service as the Chair of the Council. Dr. Kintner will remain the Primary Care Medical Director for OMP. As noted, the original OMP Operating Rules were developed when OMP was comprised of only 30 providers, and now there are 110 providers. The OMP Compact and the OMP Way will be given to applicants to understand expectations. The revisions to the Operating Rules were reviewed, and it was noted all OMP Council members voted in favor of the three documents. They will be presented at the next meeting for Board approval.

**SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer/Chief Safety Officer**

The safety update included the culture of safety, safety event training, education, risk reduction, regular reporting, sharing improvements and safety rounding. Board and leadership safety rounding occurs on a regular basis and many issues have been resolved. Efforts to improve safety include antimicrobial stewardship, patient falls with injury, reducing infections, and managing infection risk assessment (MIR). OMC wants to be first to be credited by DNV for both inpatient and outpatient. See attached for documentation.

## **OLD BUSINESS**

### ***Organization Chart Revisions – Eric Lewis, Chief Executive Officer***

Change that were presented were primarily due to the resignation of Rich Newman, Chief Human Resource Officer. Jennifer Burkhardt was promoted to fill that position and also serve as general counsel.

**MOTION:** To approve the revisions to the organization chart as presented.  
***Motion carried unanimously.***

### ***Surgical Towers for Operating Room – Lorraine Wall, Rn, Chief Nursing Officer/Hospital COO***

Six new endoscopy towers need to be purchased to replace equipment too old to be supported anymore. The towers are over 7 years old with the average life span of 5 years. They are used every day in most specialties. A task force looked at two vendors, Stryker and Karl Storz, and providers tested the equipment. All chose the Karl Storz equipment, which includes 2 years of service and maintenance. The Board Audit, Budget and Compliance committee reviewed and recommended purchase of this equipment that would arrive in 6 days after ordering.

**MOTION:** To approve the purchase of 6 endoscopy surgical video towers from Karl Storz at the cost of FIVE HUNDRED THIRTY FOUR THOUSAND EIGHT HUNDRED ELEVEN DOLLARS AND TWENTY NINE CENTS (\$534,811.29), plus sales tax, as presented. ***Motion carried unanimously.***

## **ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer**

### ***Operations Update***

The flu has hit Clallam County along with other serious illnesses. Inpatient service has been very busy with a steady census of over 50 patients. Another challenge has been sick employees. Many complex patients with addiction, mental health, and severe flu symptoms have presented. Most of the new beds have been brought in and employees have indicated the built in scales to weigh patients is beneficial. The financial statement audit is being prepared. DNV will be here anytime for the survey. All 30 goals have been assigned out from the Strategic Plan. Cornerstone software is being used now and is being referred to as "Talent Central". The goal is to improve operational efficiencies. A revised corporate calendar will use focal point scheduling. See attached for more detail.

### ***Advocacy Update***

A Rural Sole Community Hospital visit to Olympia will occur on Monday January 22. This will include representatives from Olympic Medical Center, Grays Harbor Community Hospital and Samaritan Healthcare. Meetings will occur with legislators to discuss reimbursement.

The major priorities include funding for Peninsula College to expand the MA and CNA programs, to pass HB 2539 health promotional activities statute, and other policy issues.

Budget negotiations were proposed for 6-year Children's Insurance Plan funding. The 340b drug discount plan is being defended as big pharma wants to limit this program which would not be good news for the cancer center.

It remains a big issue to maintain viable exchange in Clallam County for nearly 3,000 people.


**EXECUTIVE SESSION**

At 7:10 pm, the meeting moved to executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i) for 15 minutes with no action to follow.


At 7:25 pm, the meeting was moved back to open session, and there being no further business the meeting was finally adjourned.

**APPROVED AND ADOPTED** this 21th day of February, 2018.

**ATTEST:**

  
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Secretary

  
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