



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
June 15, 2016**

The regular meeting of the Board of Commissioners was called to order by Board Secretary Jean Hordyk in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners Jim Cammack, Jim Leskinovitch, John Miles, MD, Tom Oblak; CEO Eric Lewis, CMO Scott Kennedy, MD, CFO Darryl Wolfe, General Counsel Jennifer Burkhardt, OMP Physician Counsel Chair Chief Bill Kintner, MD, Marketing Manager Jeff Anderson; staff; public participants and Executive Assistant Gay Lynn Iseri. Board President John Nutter and Commissioner John Beitzel were excused.

CONSENT AGENDA

- A. Minutes for May 18, 2016 and June 1, 2016;
- B. Bad Debt for May 2016 in the amount of \$251,410.14;
- C. Vouchers for May 2016 in the amount of \$9,479,649.59;
- D. Payroll for the period of May 8 through June 4, 2016 in the amount of \$4,134,525.46;
- E. Surplus Property

MOTION: To approve the Consent Agenda as presented. *Motion carried unanimously.*

UPDATE ON OLYMPIC COMMUNITY OF HEALTH – Elya Moore, Director of Olympic Community of Health

Major changes to Medicare reimbursement occurred in 2015, and resulted in a value based payment system. The plan for a healthier Washington is underway. The Olympic Community of Health is the primary vehicle through which the three counties of Clallam, Jefferson and Kitsap can be heard. Its priorities include access, aging, behavioral health, chronic disease, and early childhood. The OCH has a board of fifteen directors, and works with all seven tribes. The future of the OCH is likely a transition from Kitsap Public Health District to a legal entity. See attached presentation slides.

WASHINGTON STATE RECREATION AND PARKS ASSOCIATION INNOVATIVE PROGRAM OF THE YEAR – Steve Burke, Executive Director William Shore Memorial Pool District

The 'Everyone Swims' program that began in 2015 to teach second grade kids to swim during their school day required participation by the Port Angeles School District. The program was offered to those who qualify for free/reduced lunches and was the first such collaborative effort in the state by the Washington Recreation and Park Association. The plaque was presented to Chief Medical Officer Scott Kennedy, MD, who championed the program. OMC provided the t-shirts upon graduation that are worth a free swim if worn at William Shore Pool. Discussion ensued about offering the program in Sequim and Joyce.

OLYMPIC MEDICAL PHYSICIANS UPDATE – Bill Kintner, MD, OMP Physician Council Chair
Professional Services Agreement

The agreement with Steven Atkinson, MD, general surgeon, was introduced. Dr. Atkinson has worked as locums in the past through the surgery clinic, but that agreement is set to expire. This agreement would be at the rate of \$1,500 per 24 hour day, lodging and rental car or mileage not to exceed \$82,500.

Locums Hospitalist Agreements

Due to recruitment challenges, two hospitalist positions will need to be filled through locums companies. The first is with CompHealth for Dr. Jonathan Roop, MD, for 16 shifts, plus housing, car rental, and one time airfare cost at the estimated monthly cost of \$45,770, plus the cost of airfare. The second is through Delta Locums and Mary Newman, MD, at the estimated cost of \$53,405 for 19 days.

Primary Care:

Nikki Myhre, DO, who moved to New Zealand and since returned, would like a three-quarter FTE position. No sign on bonus was offered this time, and incentives will be offered if she stays.

MOTION: To approve the standard OMP Physician Employment Agreement with J. Nikki Myhre, DO, primary care, at the annual salary of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) as presented. ***Motion carried unanimously.***

Approval was requested for the agreement with Jinlin Brendel, DO, who would work in primary care. She was highly impressed with OMC, and will arrive in August 2017. She will have a residency stipend instead of a sign on bonus, a moving allowance, and housing stipend.

MOTION: To approve the standard OMP Physician Employment Agreement with Jinlin Brendel, DO, primary care, at the annual salary of TWO HUNDRED THOUSAND Dollars (\$200,000) as presented. ***Motion carried unanimously.***

SECURITY, PRIVACY AND COMPLIANCE COMMITTEE UPDATE – Sean Johnson, IT Manager and Jennifer Burkhardt, legal counsel

The second quarter report was about the Security, Privacy and Compliance Committee that was formalized in 2013. The key objectives are monitoring threats, establishing best practices and proactively developing effective responses prior to breaches. Preparation is critical for potential audits and incident response. Key projects include staff education, medical equipment audit for PHI, provider coding compliance, RACs monitoring, cart correction computer security, storage security for medical records and continuous improvement of security controls.

Technical focuses for the next year include continuous education to protect the network, identity and access management with password complexity and authentication (longer phrases for passwords to make unencrypting more difficult), multifactor authentication by sending a text to verify or texting a password, and analytics for data discovery and system classification and threat intelligence.

ADMINISTRATOR'S REPORT – Eric Lewis, chief executive officer

Operations Update

The first six months of 2016 have been busy, but volumes have decreased the past 6 weeks. The emergency department remains busy and planning the Port Angeles Walk in Clinic is underway with operations and hours of business being discussed. Emergency department visits are trending upward this year, and on track to see 32,000 patients this year. The lease agreement with the YMCA is being worked on, and wellness and chronic disease programs are being developed. Departments are working together to make a difference for patients to improve the wellness of the community. Recruitment continues to be a focus for physicians, advance practice clinicians, registered nurses and others. New graduate RNs are being interviewed and hired. Specialist and advance practice clinician compensation policies are being finalized and presented at the next meeting for consideration. The new chemical analyzers are being installed in the lab. Flywheels are being installed for the two MRIs. A new parking lot policy across the organization is being enforced to enable closer parking for patients. Changes in management personnel were noted in the attached slide presentation.

Construction UpdateThe Port Angeles Medical Office Building project is moving quickly with an anticipated November completion date. The new CT has been installed in the hospital. The soldier wall project will be bid and awarded soon. The hospital roofing project will be bid using the small works roster under \$300,000. Sequim campus development meetings are occurring. The Cancer Center expansion project will get underway with Commissioners Oblak and Beitzel serving on the committee.

Advocacy Update

The big priority is the November 2015 Site Neutral Reimbursement legislation, and grandfathering clause regarding the Sequim Campus Project. The bill will be filled with regulations from CMS and how they implement will be important to OMC.

NEW BUSINESS

Auxiliary Bylaws Revisions – Julie Black, Support Services Director

Recent revisions were reviewed, with the primary changes being housekeeping and punctuation. Request for approval will occur at the July 6, 2016 meeting.

There being no further business, the meeting finally adjourned at 7:42 pm.

APPROVED AND ADOPTED this 20th day of July, 2016.

ATTEST:




Secretary




Commissioner




Commissioner



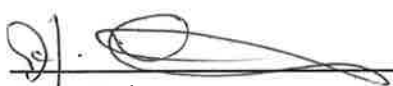
President



Commissioner



Commissioner



Commissioner