



**Board of Commissioners
Work Session Meeting Minutes
Linkletter Hall
July 6, 2016**

The regular meeting of the Board of Commissioners was called to order by Board President John Nutter in Linkletter Hall and was opened with the pledge of allegiance at 12:30 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and Tom Oblak; CEO Eric Lewis; CMO Scott Kennedy, MD; CNO Lorraine Wall, RN MSN; CFO Darryl Wolfe; Admin Director Risk Management Donna Davison; General Counsel Jennifer Burkhardt; Communications and Public Affairs Manager Bobby Beeman; Marketing Manager Jeff Anderson; staff, public participants and Executive Assistant Gay Lynn Iseri.

EMPLOYEE RECOGNITION – Holly Wickersham, OMP Operations Director
Employee recognition was deferred to the August 3, 2016 meeting.

The order of the agenda was then changed due to physician schedules.

OLYMPIC MEDICAL PHYSICIANS UPDATE – Bill Kintner, MD, OMP Physician Council Chair
Professional Services Agreement for General Surgery
As introduced at the previous meeting, approval was requested.

MOTION: To approve the professional services agreement for general surgery services with Stephen G. Atkinson, MD, at the rate of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) per 24-hour day, not to exceed EIGHTY TWO THOUSAND DOLLARS (\$82,000) per year as presented. ***Motion carried unanimously.***

Employment Agreement

As introduced at the previous meeting, approval was also requested.

MOTION: To approve the OMP Advanced Practice Clinician Employment Agreement for neurology services with Jill L. Corson, MSN, FNP-C, at the annual salary of ONE HUNDRED THOUSAND DOLLARS (\$100,000) as presented. ***Motion carried unanimously.***

Locums Hospitalist Agreements

Due to provider recruitment challenges, approval requests for locums hospitalist agreements were sought to cover the hospitalist program.

MOTION: To approve the locums hospitalist agreement with Delta Locums and Mary Newman, MD, at the total estimated cost of FIFTY THREE THOUSAND FOUR HUNDRED AND FIVE DOLLARS (\$53,405) for 19 days as presented. **Motion carried unanimously.**

MOTION: To approve the locums hospitalist agreement with CompHealth and Jonathan Roop, MD, for the total estimated monthly cost of FORTY FIVE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS (\$45,770) for services through February 5, 2017 as presented. **Motion carried unanimously.**

MEDICAL OFFICE BUILDING PHONE SYSTEM AND CAPITAL PURCHASES – Sean Johnson, Information Services Manager

For telephony needs, Phase I was introduced. The total cost was estimated at \$240,000, plus tax. Consultant input has saved a third of the original budget for Phase I-4. The last phone switch replacement occurred in 2013, and this would be an addition as a high tech call center is being developed. For technology and devices for the Port Angeles Medical Office Building the cost was estimated at \$361,000 plus tax. Both items will be discussed at the next Board Audit, Budget and Compliance Committee meeting, and presented at the next board meeting for consideration.

HOSPITAL ROOF REPLACEMENTS – Darryl Wolfe, Chief Financial Officer

Three sections of the hospital roof need to be replaced. Based on preliminary estimates, the small works roster will be used and the cost will be below \$300,000.

MOTION: To authorize the hospital roof replacement project bid process using the small works roster and to authorize the CEO to sign related contract at the not to exceed amount of THREE HUNDRED THOUSAND DOLLARS (\$300,000) as presented. **Motion carried unanimously.**

HEART CENTER NUCLEAR CAMERA EQUIPMENT MAINTENANCE AGREEMENT – Darryl Wolfe, Chief Financial Officer

The Digirad maintenance agreement for the Sequim nuclear cardiac camera needs to be renewed for three years at the total amount of \$70,500. The camera is old, so this provides maintenance and support through the camera's life. Discussion will occur at the Board Audit Budget and Compliance Committee, and with approval sought on July 20, 2016.

**PHYSICIAN AND ADVANCE PRACTICE CLINICIAN COMPENSATION POLICIES AND CONTRACTS –
Darryl Wolfe, Chief Financial Officer and Jennifer Burkhardt, General Counsel**

After months of hard work, policies and contracts have been updated and finalized for specialists and advance practice clinicians. Best practices and industry standards using data from consultants Sullivan, Cotter and Associates, Inc. was utilized to align salaries and benefits with the 2016-2018 Strategic Plan to help provider retention and recruitment of providers to serve patients in the community. The agreement includes a 2 year renewable term, requires full credentialing, full insurance, exclusive relationship with exceptions for volunteer work, time off provisions, performance, benefits, termination with or without cause, and dispute resolution. Policies cover compensation for both specialists and advance practice clinicians, and a third policy covers administrative pay. Policies and processes will be reviewed annually to help stay at market and to align incentives with Strategic Plan.

MOTION: To approve the Physician Compensation Specialists Policy, the Advanced Practice Clinician Compensation Specialists Policy and Administrative Pay or Providers Policy as presented and to authorize the CEO to sign revised employment agreements with currently employed specialist providers using the standard employment agreement for physicians and APCs and the appropriate compensation policy(s) as presented.

Discussion: Effective the pay period beginning July 3, 2016 if approved. **Motion carried unanimously.**

AUXILIARY BYLAWS – Julie Black, Support Services Director

As presented at the last meeting, approval of the revised Auxiliary Bylaws was requested.

MOTION: To approve the revised Olympic Medical Center Auxiliary Bylaws as presented. **Motion carried unanimously.**

GEORGIANA PLAYGROUND EQUIPMENT – Eric Lewis, Chief Executive Officer

Community members proposed a replacement to the park equipment located at the corner of Georgiana and Washington Street in Port Angeles. The current equipment is obsolete and not functional. Accessibility for all ages and development stages, new benches, rubberized, soft, safe flooring was included. With the benefit to the community and local neighborhood, funding has been determined. An interlocal agreement with the City of Port Angeles would provide 30% of the cost and installation and maintenance, a donation from the OMC Foundation, and personal donations have been secured, and if OMC could participate with 45% of the cost, the project could be completed. Further discussion will occur at the Board Audit, Budget and Compliance Committee Meeting and brought to the July 20 meeting for consideration.

MEDICAL STAFF RECOMMENDATIONS – Scott Kennedy, MD, Chief Medical Officer
June 2016 Medical Staff Credentials Report

MEDICAL STAFF

Appointment to the AHP Staff:

- | | |
|-----------------------------|------------------|
| 1. Abaturov, Vlad, ARNP | Dermatology |
| 2. Montgomery, Tamara, ARNP | Medical Oncology |

Reappointment to the AHP Staff:

- | | |
|------------------------|---|
| 1. April, Emily, ARNP | OMP – Walk in Clinic |
| 2. DePas, Shelby, ARNP | Family Medicine – Jamestown Family Health |
| 3. Krause, Loren, CRNA | CRNA – Sheridan |
| 4. Loder, Rayne, PA-C | Emergency Medicine |

Appointment to the Consulting Medical Staff:

- | | |
|--------------------------|-----------|
| 1. Chatterley, Scott, MD | Pathology |
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Reappointment to the Consulting Medical Staff:

- | | |
|---------------------|-----------|
| 1. Lloyd, Kelly, MD | Pathology |
|---------------------|-----------|

Appointment to the Active Medical Staff:

- | | |
|--------------------------|---------------------------------|
| 1. Grinberg, Irene, MD | Emergency Medicine |
| 2. Hoffman, Lindsay | Family Medicine |
| 3. Jewell, Patrick, MD | OMP – Radiation Oncology |
| 4. Rosenbloom, Frank, MD | Internal Medicine – Hospitalist |
| 5. Seaman, Matthew, MD | Emergency Medicine |
| 6. Young, Russell, MD | Dermatology |

Reappointment to the Active Medical Staff:

- | | |
|-----------------------------|---|
| 1. Bay, Mildred, MD | Pediatric |
| 2. Berry, Alan, MD | Family Medicine |
| 3. Geren, James, MD | OMP – Hospitalist |
| 4. Hennessey, Katharine, MD | OMP – Family Medicine/OB |
| 5. Jahns, Frank, MD | OMP – Gastroenterology |
| 6. Kennedy, R. Scott, MD | OMC Chief of Medicine/Family Medicine |
| 7. Kowitz, Alan, MD | OMP - Urology |
| 8. Mishko, Larri Ann, DO | Family Medicine – Jamestown Family Health |
| 9. Pullara, Joseph, MD | OMP – Family Medicine |
| 10. Richards, Steven, MD | OMP – Hospitalist |
| 11. Yelland, Grace, MD | Pediatrics |

Telemedicine Privileges:

- | | |
|-----------------------------|-------------------------------------|
| 1. Alexander, David, MD | RADIA – Radiology |
| 2. Chan, Alan, MD | RADIA – Radiology |
| 3. Fu, Aaron, MD | RADIA – Radiology |
| 4. Hayes, Elizabeth, MD | RADIA – Radiology |
| 5. Huhdanpaa, Hannu T. , MD | RADIA – Radiology (Initial request) |
| 6. Van Hise, Milton, MD | RADIA – Radiology |
| 7. Wang, Ying, MD | RADIA - Radiology |

Resignation/Contract Terminations:

- | | |
|---------------------|--|
| 1. Way, Matthew, MD | Psychiatry – Peninsula Behavioral Health |
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MOTION: To approve the June 2016 Medical Staff Credentials Report as presented.
Motion carried unanimously.

Certified Registered Nurse Anesthetists (CRNA) Privilege Form Revision

One housekeeping change only: changing the word “adult” to “patient”.

MOTION: To approve the revision to the Certified Registered Nurse Anesthetist (CRNA) Privilege Form as presented. **Motion carried unanimously.**

Dr. Kennedy introduced the MRI upgrades for both machines in Port Angeles and Sequim. To support this downtime of about ten days, in both locations, a mobile unit will be brought in for the approximate cost of \$46,000 per month. The upgrades will cost approximately \$180,000 or less. This will be discussed at the next Board Audit, Budget and Compliance Committee meeting with approval sought on July 20, 2016.

Eight new anesthesia machines will be purchased to replace the six machines currently being shared between the operating room and endoscopy suites. A task force has been meeting and will release the final recommendation soon with GE and Mindray as finalists. The budgeted amount is \$581,000, with one year warranty. Eight machines will be purchased, and monitors are currently being priced. Two gas analyzers will also be purchased, so gas line construction will be necessary at a later date. Service contracts are being discussed. Providence Epic already has an interface built. This will also be discussed at the next Board Audit, Budget and Compliance Committee meeting with approval sought on July 20, 2016.

At 1:25 pm, the meeting recessed, and after a short break, the meeting was moved to executive session to discuss current or potential litigation by authority of RCW 42.30.110(1)(i) for no longer than thirty minutes with no action to follow.

At 1:46 pm, the executive session concluded and Board President John Nutter moved the meeting back to open session. Discussion ensued, and there being no further business the meeting was finally adjourned at 2:00 pm.

APPROVED AND ADOPTED this 20th day of July, 2016.

ATTEST:

Secretary

Commissioner

Commissioner

President

Commissioner

Commissioner

Commissioner