



**Board of Commissioners  
Business Meeting Minutes  
Linkletter Hall  
July 19, 2017**

The regular meeting of the Board of Commissioners was called to order by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; CEO Eric Lewis; CNO/COO Lorraine Wall, RN, MSN; OMP CPO Joshua Jones, MD; CMO/Safety Officer Scott Kennedy, MD; Risk Manager Donna Davison; General Counsel Jennifer Burkhardt, GPHR; Bobby Beeman; staff; public participants, and Executive Assistant Gay Lynn Iseri. CFO Darryl Wolfe and CHRO Richard Newman were excused.

**CONSENT AGENDA**

- A. Minutes for June 21, 2017, June 28, 2017, June 30, 2017, and July 5, 2017;
- B. Bad Debt for June 2017 in the amount of \$221,301.96;
- C. Vouchers for June 2017 in the amount of \$8,840,274.48;
- D. Payroll for the period of June 4, 2017 through July 1, 2017 in the amount of \$4,473,846.72.

**MOTION:** To approve the Consent Agenda as presented. **Motion carried unanimously.**

**MEDICAL STAFF RECOMMENDATIONS – Harry Lyndes III, MD, Chief of Staff**

Approval of the June 2017 Medical Staff Credentials Report was requested as follows:

***Appointment to the AHP Staff***

- 1. Maxwell, Barbara, ARNP                      North Olympic Healthcare Network – Family Medicine
  
- 2. Slothouber-Giles, Fransje, ARNP              Jamestown Family Health Clinic – Family Medicine

***Reappointment to the AHP Staff:***

- 1. Pesce, Lori, CRNA                              Sheridan – Anesthesia

**Appointment to the Active Medical Staff:**

1. Ali, Chandra, MD Sleep Medicine
2. Diamond, Laura, MD North Olympic Healthcare Network – Family Medicine
3. Early, Philip, MD Sheridan – Anesthesiology
4. Houston, Bradley, MD OMP – Family Medicine
5. Monaghan, Linsey, MD North Olympic Healthcare Network – Family Medicine
6. Wolslegel, Colin, DO OMP – Gastroenterology

**Reappointment to the Active Medical Staff:**

1. Black, Michael, MD Sheridan - Anesthesiology
2. Brezak, Robert, MD RADIA – Radiology
3. Bringgold, Bradley, MD Emergency Medicine
4. Christian, Elizabeth, MD OMP – Family Medicine
5. Corley, Rebecca, MD OMP – Internal Medicine
6. Finman, Joel, MD OMP – Family Medicine
7. Hammar, Ned, MD North Olympic Healthcare Network – Family Medicine
8. Howarth, Stephen, MD Sheridan – Anesthesiology
9. Lubinski, Lissa, MD North Olympic Healthcare Network – Family Medicine
10. Redlin, Mark, MD OMP – Family Medicine

**Reappointment to the Courtesy Medical Staff:**

1. Yelland, Joel, MD Family Medicine

**Telemedicine Privileges:**

1. Bender, Leila, MD RADIA - Radiology
2. Deuel, Thomas, MD Swedish – Neurology, Effective 05/24/17
3. Lancaster, Samantha, MD RADIA – Radiology
4. Siegel, Justin, MD RADIA – Radiology, New appointment
5. Smith, Sheila, MD Swedish – Neurology, Effective 05/24/17
6. Stayman, Aaron, MD Swedish – Neurology, Effective 05/24/17
7. Sumner, Peter, DO Swedish – Neurology, New Appt effective 04/26/17

**Additional Privilege Request:**

1. Huang, Kenneth, ARNP OMP
  - a. Requesting addition of Emergency privileges

**Resignation/Contract Termination:**

1. Smith, Arthur, MD Effective 06/17/17
2. Yoshida, Danichi, PA-C Effective 08/19/17

**MOTION:** To approve the June 2017 Medical Staff Credentials Report as presented.  
**Motion carried unanimously.**

***Medical Staff Bylaws Revisions***

The recommendation to revise the Medical Staff Bylaws to add the OMP Chief Physician Officer to the Medical Executive Committee as an ex-officio member was presented for consideration.

**MOTION:** To approve the revisions to the Medical Staff Bylaws as presented. **Motion carried unanimously.**

**OLYMPIC MEDICAL PHYSICIANS UPDATE – Joshua Jones, MD, OMP Chief Physician Officer  
*Orthopedic Employment Agreement***

Approval was sought for the standard orthopedic employment agreement with Dustin Larson, MD, who would take one in five weeks orthopedic call coverage to maintain OMC's Trauma Level III status. It was noted the salary was 80% of median, and the agreement includes a sign on incentive of \$37,000, moving allowance up to \$10,000, and \$10,000 per year retention for 8 years. Dr. Dustin Larson is expected to start in September 2017.

**MOTION:** To approve the OMP Orthopedic Employment Agreement with Dustin Larson, MD, at the annual salary of FOUR HUNDRED FORTY EIGHT THOUSAND EIGHT HUNDRED TWENTY EIGHT DOLLARS (\$448,828) per year as presented. **Motion carried unanimously.**

***Family Practice Employment Agreement***

Approval was sought for the standard family practice employment agreement with Angela Larson, MD. The agreement includes a sign on incentive of \$30,000, moving allowance up to \$10,000, and \$10,000 per year retention for 4 years. Dr. Angela Larson is expected to start September 2017.

**MOTION:** To approve the OMP Family Practice Employment Agreement with Angela Larson, MD, at the annual salary of TWO HUNDRED FIVE THOUSAND FIVE HUNDRED TWENTY DOLLARS (\$205,520) per year as presented. **Motion carried unanimously.**

***Cancer Center Strategic Planning Consultant Agreements***

As introduced at the last meeting, approval for the agreement with the consultant to create a strategic plan for the Cancer Center for overall medical direction was sought.

**MOTION:** To approve the agreement with ECG Management Consultants for cancer center strategic planning consulting at the cost of EIGHTY THOUSAND DOLLARS (\$80,000) up to ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000), plus out of pocket expenses, as presented.

**Discussion:** The costs covers the comprehensive strategic plan of the whole program. Changes are occurring quickly and the goal is to have a direction for the next 10 years. **Motion carried unanimously.**

***Medical Oncology Professional Services Agreement***

Approval of the professional services agreement for Thomas Kummet, MD, medical oncologist, who would assist Dr. Stephen Iocobani for up to 12 weeks of coverage was presented for consideration.

**MOTION:** To approve the professional services agreement with Thomas Kummet, MD, to provide medical oncology services at the not to exceed amount of NINETY TWO THOUSAND DOLLARS (\$92,000) per year as presented. **Motion carried unanimously.**

***Medical Oncology Locums Agreement***

Approval was sought for the four month locums agreement for medical oncology coverage.

**MOTION:** To approve the locums agreement with CompHealth for Dr. Joshua Atiba to provide medical oncology services at the not to exceed cost of TWO HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$225,000) during the period of September 5 through December 29, 2017 as presented. **Motion carried unanimously.**

**OLYMPIC COMMUNITY OF HEALTH UPDATE – Elya Moore, OCH Executive Director**

Abstract concepts were presented about the Olympic Community of Health a year ago. A current update was presented about the Medicaid work with shared priorities over Kitsap, Jefferson and Clallam Counties. A major priority for Olympic Medical Center is the bidirectional integration of care and primary care transformation for the community. See attached presentation.

**SAFETY UPDATE – Scott Kennedy, MD, Chief Medical Officer/Safety Officer**

Staffing for safety in the respiratory care services area of the hospital was the focus of the monthly safety update. Productivity of respiratory therapists was studied, and procedures were documented to gather data. Results were nearly the same during the day shift compared to the

night shift and workloads were the same. Staffing was increased during the night enhancing safety for patients. New pulmonary function test machines were installed in the hospital and at the Medical Services Building in Sequim and both are fully operational. By the last week in September the two machines will be integrated into Epic.

#### **OLD BUSINESS**

##### ***Honoring Choices Pacific Northwest Agreement – Lorraine Wall, RN, Chief Nursing Officer/COO***

Approval was requested for the agreement to collaborate with the Washington State Hospital Association (WSHA) and the Washington State Medical Association (WSMA) with the vision that everyone receive end of life care that honors personal values and goals. The grant has come to an end, so financial assistance is being sought. The agreement contains a 30 day out.

**MOTION:** To approve the agreement with the Washington State Medical Association Foundation for Health Care Improvement for the Honoring Choices Pacific Northwest program at the annual cost of TWENTY THOUSAND DOLLARS (\$20,000) for five years beginning January 2018 as presented. ***Motion carried unanimously.***

##### ***Business Application Software and Licensing Agreement – Lorraine Wall, RN, Chief Nursing Officer/COO***

Approval was requested for the software purchase to support SharePoint and manage work flows for OMC. It would increase stability with updates for minimal downtime, software and licensing, and training for 3 employees.

**MOTION:** To approve the purchase of the K2 BlackPearl Software and three year Licensing Agreement at the cost of EIGHTY FIVE THOUSAND FIVE HUNDRED DOLLARS (\$85,500), plus tax, as presented. ***Motion carried unanimously.***

##### ***OMC Investment Policy – Eric Lewis, Chief Executive Officer***

The two year administrative review of the Investment Policy was completed with no needed changes. The auditor reviews the policy yearly, and the Board Audit, Budget and Compliance Committee reviewed and recommended approval of the policy as is.

**MOTION:** To approve the OMC Investment Policy as presented. ***Motion carried unanimously.***

**ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer**

***Strategic Plan Update***

The plan is to maintain services for the community, maintain an engaged workforce and medical staff, and to continue to be locally owned and operated. The progress of the goals was reviewed as attached. Integrative medicine is behind due to other priorities. Financial stewardship is behind due to a \$1.1 million loss in the first 6 months of 2017, the Port Angeles Specialty Clinic building write off, and the addition of many providers. Days of cash was 63 days at the end of June, or 85 days including debt funds.

***Advocacy Update***

The Better Care Reconciliation Act is not moving forward; a bipartisan bill may be worked out. The Medicare announcement for physician payment increase was .31%, outpatient increase of 1.75%, inflation is 2.9%. The biggest proposal is 340B reimbursement reduced 28.5% cut. They claim it will be budget neutral with the 1.75% increase. OMC and WSHA will oppose this legislation as it would be detrimental to the cancer center chemotherapy drugs. See attached presentation.

A revised version of a letter to send to President Trump asking to preserve coverage and health care was considered.

***MOTION:*** To approve the letter to President Trump as written. ***Motion carried unanimously.***

**NEW BUSINESS**

***Holmium Laser for Urology – Lorraine Wall, RN, MSN, Chief Nursing Officer/Chief Operating Officer***

Approval was sought for urology equipment to remove stones. Three vendors were looked at, and physicians chose this model. It allows for smaller incremental adjustments for patient comfort and controls the amount of energy that destroys the stone. The Board Audit, Budget and Compliance Committee reviewed and recommended the purchase.

***MOTION:*** To approve the purchase of a Holmium Laser for urologic procedures at the total cost of FIFTY THREE THOUSAND FIVE HUNDRED FORTY NINE DOLLARS AND SIXTY CENTS (\$53,549.60), plus a one year maintenance agreement at the cost of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500) starting in year two, following the first year warranty, as presented.  
***Motion carried unanimously.***

**Lifeline Monitoring Contract – Lorraine Wall, RN, MSN, Chief Nursing Officer/Chief Operating Office.**

As discussed at the Board Audit, Budget and Compliance Committee meeting, the proposed 5 year agreement with Philips Lifeline which is based on number of subscribers was introduced. The cost would be approximately \$375,000 dollars depending on the type of units involved. This agreement includes a 90 day out.

**Envision Healthcare Anesthesiology Contract Amendment – Scott Kennedy, MD, Chief Medical Officer**


It was noted Envision Healthcare is new company name for Sheridan Healthcare. There is an increased need for anesthesia coverage, but no guaranteed coverage. This agreement would guarantee coverage for both endo suites and the other rooms in Surgery Services. An additional CRNA would increase work flow and enhance safety.

There being no further business the meeting was finally adjourned at 7:45 pm.

**APPROVED AND ADOPTED** this 16th day of August, 2017.

**ATTEST:**

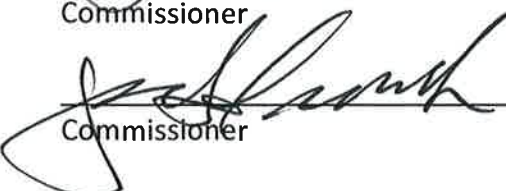
  
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