



**Board of Commissioners
Work Session Meeting Minutes
Linkletter Hall
January 6, 2016**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak in Linkletter Hall and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and John Nutter; CEO Eric Lewis; CMO/Hospital COO Scott Kennedy, MD; CNO Lorraine Wall, RN MSN; CFO Julie Rukstad; OMP CPO Rebecca Corley, MD; CHRO Richard Newman; General Counsel Jennifer Burkhardt, JD, GPHR; staff, public participants and Executive Assistant Gay Lynn Iseri.

SWEARING IN OF COMMISSIONERS

Commissioners Jim Leskinovitch, Jim Cammack and Tom Oblak were sworn in for another six year term by Craig L. Miller, attorney.

ELECTION OF BOARD PRESIDENT AND SECRETARY

2015 Board President Tom Oblak asked for nominations for 2016 Board President.

MOTION: Commissioner John Beitzel nominated John Nutter for 2016 Board President. Commissioner Hordyk seconded the motion. ***Motion carried unanimously.***

Newly elected board president John Nutter asked for nominations for 2016 Board Secretary.

MOTION: Commissioner Tom Oblak nominated Jean Hordyk for 2016 Board Secretary. Commissioners Leskinovitch and Cammack seconded the motion. ***Motion carried unanimously.***

EMPLOYEE RECOGNITION – SCOTT KENNEDY, MD, CHIEF MEDICAL OFFICER/HOSPITAL COO

The following employees were recognized for going above and beyond in their roles at Olympic Medical Center:

- Joanne Warren, lab technician in the Port Angeles Lab
- Mary Bittrick, lab assistant in the Sequim Lab
- Londa Bryant, customer service representative in Physical Therapy and Rehabilitation
- Cindy Michaelis, customer service representative in Physical Therapy and Rehabilitation
- Sarah Mattson, physical therapist in Port Angeles

**OLYMPIC MEDICAL PHYSICIANS (OMP) UPDATE – Rebecca Corley, MD, chief physician officer
*Physician Employment Agreements***

Approval of the employment agreement for Dr. John Seddon, foot and ankle specialist, was requested. The standard contract included a \$25,000 fellowship stipend, a \$25,000 signing bonus, and an annual retention incentive of \$10,000 every year for five years.

MOTION: To approve the standard physician employment agreement for John Seddon, MD, orthopedic surgery, at the annual salary of FOUR HUNDRED FORTY THOUSAND ONE HUNDRED SEVENTY SEVEN DOLLARS (\$440,177) as presented. ***Motion carried unanimously.***

Approval of the employment agreement for David Lewis, DO, who is finishing family practice residency in June was presented. He is willing to work in both Port Angeles and Sequim and will begin in October 2016. The standard agreement included a \$35,000 signing bonus, and a retention incentive of \$10,000 annually for four years.

MOTION: To approve the standard physician employment agreement for David Lewis, DO, family medicine, at the annual salary of TWO HUNDRED FIVE THOUSAND TWENTY FOUR DOLLARS (\$205,024) as presented. ***Motion carried unanimously.***

Advanced Registered Nurse Practitioner Employment Agreement

Approval of the advanced practice clinician agreement for Michael McGuire, ARNP was requested that included a signing bonus of \$10,000 and retention incentive of \$5,000 annually for four years. He would work in Port Angeles and begin work as soon as credentialed.

MOTION: To approve the standard advanced registered nurse practitioner employment agreement for Michael R. McGuire, MSN, ARNP, specializing in family practice at the annual salary of EIGHTY FIVE THOUSAND DOLLARS (\$85,000) as presented. ***Motion carried unanimously.***

CompHealth Agreements

Approval was requested for the agreement with CompHealth for OB/Gyn services to assist Drs. Steve Bush and Kathie Hennessey.

MOTION: To approve the agreement with CompHealth to provide OB/Gyn services by Dr. Scott Hankinson at the cost of ONE THOUSAND EIGHT HUNDRED SEVENTY TWO DOLLARS AND FORTY NINE CENTS (\$1,872.49) for an 8-hour work day Monday through Friday as presented. ***Motion carried unanimously.***

Also requested for approval was an agreement with CompHealth to provide family practice services for 3-6 months while recruitment continues for permanent family practice providers.

MOTION: To approve the agreement with CompHealth to provide primary care services by Dr. Terri Oskin at the cost of ONE HUNDRED FIFTY SIX DOLLARS AND SIXTY THREE CENTS (\$156.63) per hour Monday through Sunday as presented. **Motion carried unanimously.**

UPDATE ON PENINSULA BEHAVIORAL HEALTH - Peter Casey, Executive Director and Brittany Jensen, Crisis and Respite Center Supervisor

The addition of consultation services has enhanced the healthcare delivery system and allowed for more seamless referral to providers for needed psychiatric and chemical dependency services. Rounding services at the hospital and skilled nursing facilities will also provide more integrative care. The success of the respite center has been evident in the number of hospitalizations avoided, and for the first time in ten years, Clallam County is holding mental health court hearings for ITAs from patient rooms. A new program will be case management located at the syringe exchange and jail facility for ongoing services to help inmates re-entering society and the stresses that come along with that transition.

PUBLIC INPUT

- Brando Gibson, spoke of the importance of the passage of Sequim School District Bond.
- Jim Stoffer, spoke of the necessity of the passage of the Sequim School Bond and the importance of strong, local schools.

RESOLUTION 493 - ENDORSING THE SEQUIM SCHOOL DISTRICT FACILITY BOND

As introduced at the last meeting, approval was requested of this resolution.

MOTION: To approve Resolution 493 endorsing the Sequim School District Facility Bond as presented. **Motion carried unanimously.**

STATE AUDITOR: 2014 AUDIT RESULTS – ERIC LEWIS, CHIEF EXECUTIVE OFFICER

The annual accountability audit by Moss Adams, LLP, yielded no findings in 2014. The scope of the audit included such items as financial condition, donations/fundraising, safeguarding of medications/narcotics, contracts/agreements, credit card disbursements, and self-insurance.

2016-2018 STRATEGIC PLAN: 2016 FOCUSES – ERIC LEWIS, CHIEF EXECUTIVE OFFICER

The main focuses in 2016 were discussed:

- Quality Management System – DNV survey and ISO 9001 compliance
- Continued improvement in quality, safety and patient satisfaction
- Advocacy work at federal and state levels
- OMC Operational Excellence
- Physician and Advance Practice Clinician Recruitment

Continued 2016 focuses:

- Complete PA Medical Office Building project and design Sequim campus expansion
- Install new medical equipment
- Determine direction on rural health clinics
- Implement "Honoring Choices Pacific Northwest"
- Remain financially stable

There being no further business, the meeting finally adjourned at 1:37 pm.

APPROVED AND ADOPTED this 20th day of January 20, 2016.

ATTEST:



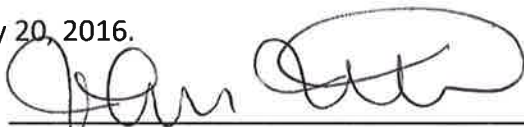
Secretary




Commissioner



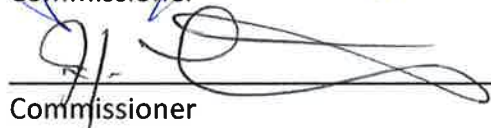
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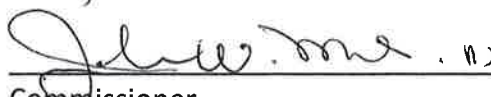
President



Commissioner



Commissioner



Commissioner