



**Board of Commissioners  
Business Meeting Minutes  
Linkletter Hall  
January 18, 2017**

The regular meeting of the Board of Commissioners was called to order by Board President Jim Leskinovitch in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and Tom Oblak; CEO Eric Lewis; CNO Lorraine Wall, RN MSN; OMP CPO Joshua Jones, MD; General Counsel Jennifer Burkhardt, GPHR; Risk Manager Donna Davison; Marketing Manager Jeff Anderson; staff; public participants and Executive Assistant Gay Lynn Iseri.

**NEW PROVIDER INTRODUCTION – Joshua Jones, MD, Chief Physician Officer**

- A. Jill Corson, FNP, neurology
- B. Jennifer Hunter, ARNP, pulmonary.
- C. David Lewis, DO, family medicine

**CONSENT AGENDA**

- A. Minutes for December 21, 2016 and January 4, 2017;
- B. Bad Debt for December 2016 in the amount of \$161,274.93;
- C. Vouchers for December 2016 in the amount of \$7,172,546.58;
- D. Payroll for the period of December 4 through December 31, 2016 in the amount of \$4,304,263.74;
- E. Surplus Property.

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**MEDICAL STAFF RECOMMENDATIONS – Harry Lyndes III, MD, Chief of Staff**

Approval was requested for the December 2016 Medical Staff Credentials Report as follows:

**MEDICAL STAFF**

***Appointment to the AHP Staff:***

- |                             |                      |
|-----------------------------|----------------------|
| 1. Ellington, Caren, ARNP   | OMP – Walk in Clinic |
| 2. Wildeman, Marcella, ARNP | OMP – Walk in Clinic |

**Appointment to the Active Medical Staff:**

- |                          |                    |
|--------------------------|--------------------|
| 1. Ahearn, Meghan, MD    | Emergency Medicine |
| 2. McClure, Erika, MD    | OMP – Pediatrics   |
| 3. Shaw, John, MD        | Radiation Oncology |
| 4. Temerlin, Steven, MD  | Emergency Medicine |
| 5. Tiruneh, Yirgalem, MD | OMP - Hospitalist  |

**Reappointment to the Active Medical Staff:**

- |                          |                        |
|--------------------------|------------------------|
| 1. Bundy, Pamela, MD     | Anesthesiology         |
| 2. Craven, Robert, MD    | Otolaryngology         |
| 3. Gouge, Dirk, DO       | OMP - Orthopedics      |
| 4. McDonald, Michael, MD | OMP – Sleep Medicine   |
| 5. Norman, Kurt, MD      | OMP – Medical Oncology |
| 6. Sullivan, Charles, MD | Family Medicine        |

**Telemedicine Privileges:**

- |                          |  |
|--------------------------|--|
| 1. Go, Greta, MD         | RADIA - Reappointment                    |
| 2. Herrick, Kory, MD     | Swedish Telestroke – Initial appointment |
| 3. Krol, Christopher, MD | RADIA – Reappointment                    |
| 4. McCallie, Brian, MD   | RADIA – Reappointment                    |
| 5. Marlow, David, MD     | RADIA - Reappointment                    |
| 6. Shah, Nirav, MD       | Swedish Telestroke – Initial appointment |
| 7. Singh, Tarvinder, MD  | Swedish Telestroke – Initial appointment |
| 8. Thomson, Ruth, DO     | Swedish Telestroke – Initial appointment |

**MOTION:** To approve the December 2016 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

**Medical Staff Policy G9 – Credentials/Quality Assessment Files Revisions**

Approval was sought to allow file access to the OMP Chief Physician Officer or designee to review confidential credentials/quality assessment files that will enable closer working relationships.

**MOTION:** To approve the Medical Staff Policy G9 – Credentials/Quality Assessment Files Revisions as presented. **Motion carried unanimously.**

**OLYMPIC MEDICAL PHYSICIANS UPDATE - Joshua Jones, MD, Chief Physician Officer**  
***Professional Services Agreement***

Approval was requested for the professional services agreement with Berna Roig DeMalignon, MD, to work on a temporary basis with Patrick Jewel, MD until the arrival of Dr. Lindsay Jensen this summer.

**MOTION:** To approve the Professional Services Agreement with Berna Roig DeMalignon, MD, radiation oncologist, at the daily rate of ONE THOUSAND FOUR HUNDRED DOLLARS (\$1,400) per day, additional TWO HUNDRED DOLLARS (\$200) per 24 hours call coverage, and necessary travel expenses as presented. ***Motion carried unanimously.***

***Peninsula Children's Clinic Transition***

The Children's Clinic was welcomed to Olympic Medical Physicians. Drs. Madeleine Harrington and Jeff Weller spoke positively about their transition on January 1 to the new building and to OMP. The Clinic is now able to access Epic, recruit providers more easily, and practice in a newer building with more exam rooms and better space for clinician work areas away from patients. Dr. Weller is the Medical Director of the group, and he noted the Sequim Clinic has gone live, and will be staffed five days a week soon.

**PUBLIC COMMENT**

PASD Assistant Superintendent Chuck Lisk thanked the Board for supporting the school levy.

**OLD BUSINESS**

***Resolution 501 – Supporting the 2017 Port Angeles School District Levy – Jim Leskinovitch, Board President***

**MOTION:** To approve Resolution 501 Supporting the 2017 Port Angeles School District Levy as included in the board packet. ***Motion carried unanimously.***

***Resolution 502 – Supporting the 2017 Sequim School District Levies – Jim Leskinovitch, Board President***

Sequim School District Superintendent Gary Neal, also thanked the board for their support of the school board levies.

**MOTION:** To approve Resolution 502 Supporting the 2017 Sequim School District Levies as included in your board packet. ***Motion carried unanimously.***

***North Olympic Healthcare Network (NOHN) Recruitment Agreement – Jennifer Burkhardt, General Council***

Approval was sought to provide some recruitment assistance for NOHN. Their current candidate has multiple offers, and hopes to make decision by the end of January.

***MOTION:*** To approve the physician recruitment agreement with North Olympic Healthcare Network and Michael Wauters, MD, family practice, to provide moving expenses up to FIFTEEN THOUSAND DOLLARS (\$15,000), salary support of TWENTY THOUSAND DOLLARS (\$20,000), signing bonus up to TEN THOUSAND DOLLARS (\$10,000), and retention incentive of TWENTY FIVE THOUSAND DOLLARS (\$25,000) after 2 years of employment as presented.  
***Motion carried unanimously.***

**ADMINISTRATOR'S REPORT**

***Operations and Advocacy Update – Eric Lewis, Chief Executive Officer***

The Port Angeles MOB is progressing nicely. The specialty clinic has moved upstairs and employees are happy with a positive attitude. Completion is still scheduled for the end of February, weather permitting. Orthopedics, General Surgery and the Women's Clinic are scheduled to move in mid-February depending on progress. See attached presentation.

Moss Adams, LLC, will start the financial statement audit soon. Results will be presented to the Board at the February 15 meeting.

The annual DNV survey is due. It will be the 4<sup>th</sup> survey, and OMC hopes to obtain ISO 9001 certification this time.

High census due to the flu and cold weather have impacted the emergency department.

The 2017-2019 Strategic Plan has been finalized. It contains 30 goals. Next month, an update will wrap up 2016, and move toward 2017 goals.

The Sequim Cancer Center Expansion team has been meeting for 6 months, and is close to making a recommendation to the Board. This includes new infusion space, treatment rooms, pharmacy space, and increasing medical oncology space from 5-11 rooms. This expansion is being planned to meet community needs for next 20 years.

It was noted the OMC Foundation is conducting a capital campaign to raise funds toward this expansion.

**NEW BUSINESS**

***DocuCenter Copier System – Eric Lewis, Chief Executive Officer***

The main copier in the DocuCenter is close to end of life after 12 years, and 15 million copies. This emergency purchase was made after a price negotiation and Board Audit, Budget and Compliance Committee review and recommendation.

**MOTION:** To ratify the emergency purchase of a Canon Digital Copier System at the total cost of FIFTY THOUSAND THREE HUNDRED FOURTEEN DOLLARS AND NINETY FOUR CENTS (\$50,314.94), including sales tax, as presented. ***Motion carried unanimously.***

**OTHER**

It was noted the next board meeting on February 1, 2017, will be held in the upstairs conference room at the Sequim Medical Services Building located at 840 N. 5th Avenue, Sequim at 12:30 pm.

**EXECUTIVE SESSION**

The open meeting concluded at 6:58 pm, and after a short break reconvened in executive session for no more than 45 minutes with no action to follow to discuss the following:

- A. Litigation Pursuant to RCW 42.30.110(1)(i)
- B. Real Estate Pursuant to RCW 42.30.110(1)(b)
- C. Performance of a Public Employee Pursuant to RCW 42.30.110.(1)(g)

The executive session concluded at 7:43 pm. The meeting was moved back to open session and immediately adjourned.

**APPROVED AND ADOPTED** this 15th day of February, 2017.

**ATTEST:**

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Secretary

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Commissioner

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Commissioner

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President

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