



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
February 18, 2015**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and John Nutter; CEO Eric Lewis; CMO/Hospital COO Scott Kennedy, MD; CFO Julie Rukstad; General Counsel Jennifer Burkhardt, JD, GPHR; Administrative Director Risk Management Donna Davison; Marketing Manager Jeff Anderson, staff, public participants and Executive Assistant Gay Lynn Iseri. Commissioner John Beitzel was excused.

CONSENT AGENDA

- A. Minutes for January 21, 2015 and February 4, 2015;
- B. Bad Debt for January 2015 in the amount of \$322,361.06;
- C. Vouchers for January 2015 in the amount of \$6,859,994.85;
- D. Payroll for the period of January 4 through January 31, 2015 in the amount of \$3,885,763.60.

MOTION: To approve the consent agenda as presented. *Motion carried unanimously.*

MEDICAL STAFF REPORT – Carleen Bensen, MD, chief of staff
January 2015 Medical Staff Credentials Report

Reappointment to the Active Medical Staff:

- 1. Norman, Kurt, MD Medical Oncology

Reappointment to the Active Medical Staff:

- 2. Bundy, Pamela, MD Anesthesiology
- 3. Craven, Robert, MD Otolaryngology
- 4. Farrell, Kathleen, MD Family Medicine
- 5. Gouge, Dirk, DO Orthopedic Surgery – OMP Orthopedic Clinic
- 6. McDonald, Michael, MD Sleep Medicine – OMP Sleep Clinic
- 7. Sullivan, Charles, MD Family Medicine

Reappointment to the Courtesy Medical Staff:

1. Erickson, Peter, MD Family Medicine

RADIA Telemedicine Privileges:

1. Bardo, Dianna, MD RADIA – Neuroradiology (New)
2. Ch'en, Ian, MD RADIA – Radiology
3. Go, Greta, MD RADIA – Radiology
4. Krol, Christopher, MD RADIA – Radiology
5. Marlow, David, MD RADIA – Radiology
6. McCallie, Brian, MD RADIA – Radiology

Additional Privilege Request:

1. Speed, Chuck, PA-C Emergency Department Privileges
2. Sproul, J. Morgan, PA-C Emergency Department Privileges

MOTION: To approve the January 2015 medical staff credentials report as presented. **Motion carried unanimously.**

Revisions to Medical Staff Policies

Dr. Bensen requested approval for Policy G18, Liaison Physicians that was up for a two year review with no changes, and Policy G12 Ongoing Professional Practice that included changes to the performance profile data, and small housekeeping updates.

MOTION: To approve the revisions to the Medical Staff Policies as presented. **Motion carried unanimously.**

Revisions to Medical Staff Bylaws

Dr. Bensen requested approval of Bylaws revisions to include Allied Health Professionals as members, and to add vaccination requirements.

MOTION: To approve the revisions to the medical staff bylaws as presented. **Motion carried unanimously.**

2014 AUDITED FINANCIAL STATEMENTS – Mary Wright, Partner, and Eric Nicholson, Partner, Moss Adams, LLP

The annual presentation of the 2014 audited financial statements was presented. See attached for detail.

QUALITY REPORT

Focus on Safety – Scott Kennedy, MD, chief medical officer / hospital chief operating officer

The quarterly Executive Quality Council Focus on Safety was presented as attached. It was noted the 2015 Joint Commission National Patient Safety Goals are still followed even though OMC has changed to DNV for accreditation. The goals for 2015 include correct identification of patients, improved staff communication, safe use of medicines, safe use of alarms, infection prevention, identification of patient safety risks and prevention of surgical mistakes.

There have been two confirmed cases of measles in Port Angeles. Historically, a single measles case was considered an outbreak. A tent was set up to triage possible cases to prevent exposures in the building, but would not delay treatment. OMC is working closely with the Department of Health on protocols.

Infection Control is working with surgeons to distribute information to patients coming in for elective surgery to optimize health before the healing period. The pamphlet, "A Guide to Surgery", includes information pertaining to diet, healthy healing, smoking cessation, diabetic control, medicine scheduling, checking in for surgery, day of surgery and subsequent healing. The goal is to prevent infections and help patients prepare for and understand the process.

OLD BUSINESS

OMC Investment Policy – Julie Rukstad, chief financial officer

The policy was presented for two year approval. No changes were noted since 2013.

MOTION: To approve the OMC Investment Policy as presented. ***Motion carried unanimously.***

IT Storage and Server – Julie Rukstad, chief financial officer

As presented at the last meeting, approval was requested for the Ivoxy hardware and software.

MOTION: To approve the purchase of the hardware and software from Ivoxy at the cost of FIFTY NINE THOUSAND SIX HUNDRED TWENTY FIVE DOLLARS AND SIXTY FIVE CENTS (\$59,625.65) plus tax, and maintenance of FOURTEEN THOUSAND SIX HUNDRED FOUR DOLLARS AND EIGHTY SEVEN CENTS (\$14,604.87) annually for three years at as presented.

Discussion: Maintenance starts from day one. ***Motion carried unanimously.***

Volunteers in Medicine of the Olympics (VIMO) Agreement – Eric Lewis, chief executive officer

OMC has a long and successful relationship with the VIMO Clinic in Port Angeles and the Dungeness Valley Health and Wellness Clinic in Sequim. OMC has provided space for both clinics, and services. VIMO has moved to a larger space to expand medical and dental programs. Instead of providing space rental for \$1 a year, OMC has proposed a contribution to help pay for the needed space. Other local governmental agencies will be approached for potential assistance.

MOTION: To approve the financial contribution agreement with Volunteers in Medicine of the Olympics for new building space at the cost of FORTY THOUSAND DOLLARS (\$40,000) as presented. ***Motion carried unanimously.***

FMPA Physician Recruitment Agreements – Eric Lewis, chief executive officer

A change to the recruitment agreements approved at the February 4, 2015 meeting was requested regarding the retention incentive. Physicians with federal loan assistance no longer qualify for the retention incentive. Therefore, amendment to the agreements was requested.

MOTION: To amend the two recruitment agreements approved on February 4, 2015 for Family Medicine of Port Angeles, PLLC, decreasing the retention incentive requirement to 4 years, and making the FIFTEEN THOUSAND DOLLARS (\$15,000) annual retention incentive a requirement if recruited physician remains in good standing as presented. ***Motion carried unanimously.***

ADMINISTRATOR'S REPORT– Eric Lewis, chief executive officer

Operations and Advocacy Update

Mr. Lewis acknowledged Melinda Smithson, current deputy treasurer, for her years of service at OMC. She led the Lawson implementation, and assisted in many successful audits over the years.

The recent trip to Olympia was successful. The focus was the proposed elimination of hospital based clinics. Other items of discussion included the telemedicine bill that appears to be on track to pass this year, the non-compete agreement, and pharmaceutical dispensing.

Reference was made to the Washington State Hospital Association website, www.wsha.org for further information and contact information to contact legislators for their support.

At the federal level, recent meetings occurred in Washington DC regarding site neutral reimbursement that would be detrimental to teaching hospitals and large rural hospitals such as OMC.

OTHER

It was announced the March 4, 2015 board meeting will be held at the Sequim Medical Office Building Conference Room at 12:30 pm instead of the hospital.

It was noted OMC has seen fewer ITA patients because of the addition of the Peninsula Behavioral Health's Clallam County Respite Center.

There no further business the meeting finally adjourned at 7:25 pm.

APPROVED AND ADOPTED this 18th day of March, 2015.

ATTEST:



Secretary



Commissioner

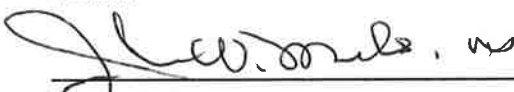
Commissioner



President



Commissioner



Commissioner



Commissioner