



**Board of Commissioners  
Business Meeting Minutes  
Linkletter Hall  
February 17, 2016**

The regular meeting of the Board of Commissioners was called to order by Board President John Nutter in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jean Hordyk, Jim Leskinovitch, John Miles, MD, Tom Oblak; CEO Eric Lewis; CMO Scott Kennedy, MD; General Counsel Jennifer Burkhardt, Administrative Director Risk Management Donna Davison; Marketing Manager Jeff Anderson; staff; public participants and Executive Assistant Gay Lynn Iseri. Commissioner Jim Cammack was excused.

**CONSENT AGENDA**

- A. Minutes for January 20, 2016 and February 3, 2016;
- B. Bad Debt for January 2016 in the amount of \$228,204.77;
- C. Vouchers for January 2016 in the amount of \$8,417,401.92;
- E. Payroll for the period of January 3 through January 30, 2016 in the amount of \$3,998,485.32;
- D. Surplus Property.

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**2015 AUDITED FINANCIAL STATEMENTS – Mary Wright, Partner, and Eric Nicholson, Partner from Moss Adams, LLP**

The annual presentation of the 2015 audited financial statements was presented. See attached for detail.

**MEDICAL STAFF REPORT – Harry Lyndes, MD, Chief of Staff  
*January 2016 Medical Staff Credentials Report***

Dr. Lyndes requested approval of the January 2016 Medical Staff Credentials Report:

**MEDICAL STAFF**

***Appointment to the AHP Staff:***

- |                           |                                    |
|---------------------------|------------------------------------|
| 1. Engen, Erik, CRNA      | Anesthesia – Sheridan              |
| 2. Hunter, Jennifer, ARNP | Pulmonology – OMP Specialty Clinic |

- |                           |   |
|---------------------------|---|
| 3. Kiddle, Matthew, PA-C  | Orthopedics – OMP Orthopedic Clinic         |
| 4. McGuire, Michael, ARNP | Family Medicine – OMP Primary Care Clinic   |
| 5. Miller, Amy, ARNP      | Pediatrics                                  |
| 6. Staker, Eli, CRNA      | Anesthesia – Sheridan                       |
| 7. Turner, Michelle, ARNP | Pediatrics                                  |
| 8. VanPelt, Jerry, PA-C   | Family Medicine – Jamestown Family Medicine |

*Reappointment to the AHP Staff:*

- |                       |              |
|-----------------------|--------------|
| 1. Minor, Lynda, ARNP | Wound/Ostomy |
|-----------------------|--------------|

*Appointment to the Active Medical Staff:*

- |                      |   |
|----------------------|---|
| 1. Adams, Jan T., MD | Emergency Medicine                          |
| 2. Irick, Ronald, DO | Emergency Medicine                          |
| 3. Oskin, Terri, MD  | Internal Medicine – OMP Primary Care Clinic |

*Reappointment to the Active Medical Staff:*

- |                        |   |
|------------------------|---|
| 1. Bundy, Charles, MD  | General Surgery – OMP Surgery Clinic      |
| 2. Gipe, Robert, MD    | Internal Medicine                         |
| 3. Rosengren, Mark, DO | Family Medicine – OMP Primary Care Clinic |

*Reappointment to the Consulting Medical Staff:*

- |                     |           |
|---------------------|-----------|
| 1. Fortna, Ryan, MD | Pathology |
|---------------------|-----------|

*Telemedicine Privileges:*

- |                           |                   |
|---------------------------|-------------------|
| 1. Levine, Andrew, MD     | RADIA – Radiology |
| 2. McCulloch, Madison, MD | RADIA – Radiology |
| 3. Myers, Kirk, MD        | RADIA – Radiology |
| 4. Nathan, Diane Li, MD   | RADIA – Radiology |

*Resignation/Contract Terminations:*

- |                           |   |
|---------------------------|---|
| 1. Baker, Margaret, MD    | Orthopedic Surgery – Effective Feb 2, 2016  |
| 2. Hallman, Keith, MD     | Pathology – Effective Jan 1, 2016           |
| 3. Larsen, Paul, PA-C     | Family Medicine – Effective Dec 10, 2015    |
| 4. Starke, Lori, MD       | Emergency Medicine – Effective Dec 31, 2015 |
| 5. Watkins, Robert P., MD | Orthopedic Surgery – Effective Dec 8, 2015  |

**MOTION:** To approve the January 2016 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

### ***Polices and Privilege Request Forms***

Amendments to the following were presented for consideration:

- Medical Staff Governance Policy G10 - Management of Patient Complaints and Grievances
- Medical Staff Governance Policy G13 - Peer Review
- Dependent Allied Health Professional Privilege Request Form for Certified Physician Assistant
- Independent Allied Health Professional Privilege Request Form for ARNP

**MOTION:** To approve the Medical Staff Policies and Privilege Request Form Revisions as presented. ***Motion carried unanimously.***

### **PHYSICIAN RECOGNITION – Eric Lewis, Chief Executive Officer**

Rebecca Corley, MD, pulmonologist, was recognized for her leadership and patient care for the past almost 20 years. In 2007, she joined OMP as the Chief Physician Officer, and has also served as a valued member of the Administrative Leadership Team. She thanked the Board for trusting her to be the chief physician officer, and for supporting public education.

### **HEART CENTER UPDATE – Kara Urnes, MD, Heart Center/Sequim Specialty Clinic Medical Director**

Kara Urnes, MD, cardiologist, presented an update for the Board about OMP's cardiology consultation program. See attached for detail.

### **PUBLIC COMMENT**

None.

### **OLD BUSINESS**

#### ***SurveyVitals Agreement – Rebecca Corley, MD, OMP Chief Physician Officer***

Approval was requested for the contract with SurveyVitals who provide the patient satisfaction tool in the clinics for staff and around seventy-five providers. The total annual cost is approximately \$22,425 per year.

**MOTION:** To approve the three-year agreement with SurveyVitals at the cost of TWO HUNDRED NINETY NINE DOLLARS (\$299) per practitioner per year as presented. ***Motion carried unanimously.***

#### ***Lab Equipment Purchase – Scott Kennedy, MD, Chief Medical Officer/Chief Operating Officer***

Approval was requested for new chemistry and hematology equipment for the Lab. A task force determined Siemens provided the best equipment options for the chemistry equipment, and Beckman Coulter for the hematology equipment. The Board Audit, Budget, and Compliance Committee also reviewed and recommended these purchases. Commendation went out to the task force members for their diligence and hard work.

**MOTION:** To approve the purchase of Chemistry and ImmunoAssay devices for Port Angeles and Sequim, 3 analyzers for Port Angeles, 1 analyzer for Sequim, and middleware for both sites, from Siemens Healthcare for NINE HUNDRED SIXTY THREE THOUSAND FIVE HUNDRED NINETY EIGHT DOLLARS (\$963,598), plus sales tax, as presented.

**Discussion:** Once purchased, the build would be completed by Providence Epic, then procurement, so approximately 6-8 months. **Motion carried unanimously.**

**MOTION:** To approve the annual service agreement for the chemistry analyzers from Siemens Healthcare at the cost of ONE HUNDRED TWENTY THREE THOUSAND THREE HUNDRED AND NINE DOLLARS (\$123,309) for 4 years beginning after the first 2 years of warranty coverage, plus sales tax, as presented. **Motion carried unanimously.**

**MOTION:** To approve the purchase of 3 DxH600 Hematology devices, 2 for Port Angeles and 1 for Sequim, from Beckman Coulter for ONE HUNDRED SIXTY FIVE THOUSAND DOLLARS (\$165,000), plus sales tax, as presented. **Motion carried unanimously.**

**MOTION:** To approve the annual service agreement for the hematology analyzers from Beckman Coulter at the cost of THIRTY SEVEN THOUSAND FOUR HUNDRED THIRTY FOUR DOLLARS (\$37,434) for 3 years beginning after the first 2 years of warranty coverage, plus sales tax, as presented. **Motion carried unanimously.**

## **ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer**

### ***Operations***

Many meetings have occurred regarding market and compensation levels for providers. In addition, a lot of time has been spent on provider recruitment. DNV will be onsite for the annual accreditation survey soon. Process improvement continues, moving towards ISO 9001 compliance by January 2017. Radiation oncology has moved to ambulatory tools on Epic. It went live in January, and OMC is the beta site. It will help meet meaningful use. Issues were resolved quickly, making an easy transition.

### ***Advocacy***

At the State level, a bill could eliminate the required not to exceed amounts for construction projects, mental health funding is critical, and three policy bills would be positive for healthcare

regarding telemedicine laws, care of jail inmates, and pharmacy licensing for hospital based clinics.

**Construction**

The 64-Slice CT project is going forward in diagnostic imaging and should be finished by May 1, and will be operational by May 15. The OMP Call Center will consolidate and move to the Front Street location. Space for the x-ray unit installation on 8<sup>th</sup> Street is underway. Architect selection for the Sequim Campus expansion is underway.

**NEW BUSINESS**

**Medical Office Building Soil Contamination – Eric Lewis, Chief Executive Officer**

The Port Angeles Medical Office Building project was reported to be on track for the October 2016 completion. The emergency power design is almost complete. Soil contamination was discovered where diesel fuel leaked into the clay. The area covered was 40 feet by 40 feet and 18 feet deep, or 800 cubic yards. It was shipped to Tacoma for clean-up with the approximate cost of \$150,000. This change order will be brought to a future meeting for authorization.

There being no further business, the meeting finally adjourned at 7:17 pm.

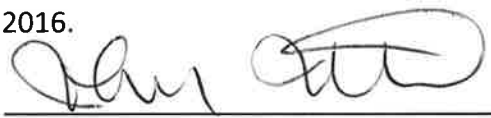
**APPROVED AND ADOPTED** this 16th day of March, 2016.


**ATTEST:**


  
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Secretary

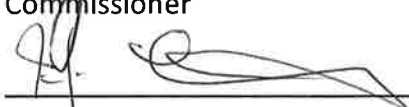
  
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