



**Board of Commissioners
Work Session Meeting Minutes
Sequim Medical Services Building
February 1, 2017**

The regular meeting of the Board of Commissioners was called to order at 12:30 pm by Board President Jim Leskinovitch in the Sequim Medical Services Conference Room and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jean Hordyk, John Miles, MD, John Nutter, and Tom Oblak; CEO Eric Lewis; CFO Darryl Wolfe; OMP CPO Joshua Jones, MD; General Counsel Jennifer Burkhardt, JD, GPHR; Communications and Public Relations Manager Bobby Beeman, public participants and Executive Assistant Gay Lynn Iseri. Commissioner Jim Cammack was excused.

Employee Recognition – Ken Berkes, Director Cancer Center and Rehabilitation and Joshua Jones, MD, OMP Chief Physician Officer

The following employees from Olympic Medical Cancer Center were recognized for going above and beyond in their roles:

- Amy Gamill, Medical Assistant
- Jennifer Benson, Customer Service Representative
- Gina Janikic, Customer Service Representative
- Mike Hitchen, Radiation Therapist
- Juliet Pierce, Radiation Therapist
- Lynn Elmenhurst, Radiation Oncology Nurse
- Julie Larson, RN, Oncology Nurse
- Lynn Fosket, RN, Oncology Nurse

Hospitalist Employment Agreement – Joshua Jones, MD, OMP Chief Physician Officer

Approval was requested for the agreement with Jonathan Roop, MD, currently providing locums hospitalist service, for the standard salary, signing bonus of \$13,000, and moving stipend up to 10,000.

MOTION: To approve the standard Olympic Medical Physicians Employment Agreement with Jonathan Roop, MD, for hospitalist services at the salary of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) per 12-hour shift as presented. ***Motion carried unanimously.***

Administrator's Report - Eric Lewis, Chief Executive Officer

February is Heart Month. An update on the Heart Center will be presented to the Board at the February 15 meeting. Dr. Robert Henson joined in December, as the fourth cardiologist along with Drs. Kara Urnes, James Emery and Alexander Pan. His addition will help reduce wait times for patients.

The community open house for the Port Angeles Medical Office Building has been rescheduled for April 22, dependent upon completion of the parking lot.

Advocacy Update

The 2017 Advocacy Committee consists of Commissioners Nutter, Hordyk, and Leskinovitch, Bobby Beeman, Jennifer Burkhardt and Eric Lewis. The philosophy behind the committee is that rural healthcare issues are bi-partisan with the focus on how to take care of rural residents at both the federal and state levels. The goal is to get paid adequately and with reasonable regulations.

Cancer Center Expansion Project and Sequim Campus Development

A task force began in June 2016 to evaluate the space needs of the Sequim campus. Commissioners Beitzel and Oblak have also participated in these meetings. The estimated cost is \$7.9 million which includes contingency and soft costs. This includes new infusion, pharmacy and medical oncology space. Approval will be sought at the next board meeting for the cancer center expansion project. The OMC Foundation is currently raising money for this capital campaign. The project would be bid in August with construction beginning in October for a completion date sometime in fourth quarter 2018. See attached for further detail.

Organization Chart Revisions

The initial goal in 2016 was to hire a COO to join the administrative leadership team. A revised option was presented that would meet the same needs. Information Systems and the Heart Center would still report to the CFO. The CNO is already in charge of inpatient units, and would manage in-house operations. The CMO position would add Safety Officer to the title, and would continue to focus on CMO responsibilities. Infection Control has changed to Infection Prevention to follow the DNV mindset. Hospitalist services would report to the CMO with the hospital division integrated with inpatient units. The Hospitalists would remain OMP members. The Children's Clinic and the Cancer Center would report to the OMP Chief Physician Officer. The Swedish Affiliation would also be under the Chief Physician Officer for physician services. A director of administration will still be hired by mid-summer.

Real Estate Purchase

OMC has bid \$55,000 to purchase property consisting of two lots located at 215 N. Francis Street, Port Angeles, to use for parking for Home Health. The property is currently in foreclosure and currently zoned residential, so it would need to be changed to commercial.

Discussion has occurred with the City of Port Angeles, and would need to be approved by nearby land owners to agree to change the code.

MOTION: To approve the purchase of property located at 215 N. Francis Street, Port Angeles, WA, at the cost of FIFTY FIVE THOUSAND DOLLARS (\$55,000) as presented.

Discussion: The property would create approximately 36 parking spots and the capital budget contingency fund would be used for this purchase. **Motion carried unanimously.**

Other

The playground equipment has been purchased and has arrived for the Georgiana Park. The City of Port Angeles will install and maintain the equipment. The grand opening will occur in the spring. The playground will have a positive impact on the Port Angeles campus.

There being no further business, the meeting finally adjourned at 1:26 pm.

APPROVED AND ADOPTED this 15th day of February, 2017.

ATTEST:



Secretary



Commissioner

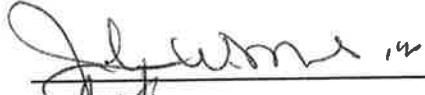
Commissioner



President



Commissioner



Commissioner



Commissioner