



**Board of Commissioners
Work Session Meeting Minutes
Linkletter Hall
December 2, 2015**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak in Linkletter Hall and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, and John Nutter; CEO Eric Lewis; CMO/Hospital COO Scott Kennedy, MD; CNO Lorraine Wall, RN MSN; CFO Julie Rukstad; OMP CPO Rebecca Corley, MD, General Counsel Jennifer Burkhardt, JD, GPHR; staff, public participants and Executive Assistant Gay Lynn Iseri. Excused were Commissioner John Miles, MD and Chief Human Resource Officer Richard Newman.

Palmer 'Jack' McCarter Appreciation and Recognition- Eric Lewis, chief executive officer

Upon gifting his home located at 1035 Columbia Street, Port Angeles to Olympic Medical Center, the board and administration honored Mr. McCarter for his generosity. It was noted that the house will be converted into offices for long term use, parking will be expanded and a safer helipad will be built. This gift follows a prior donation that was used to create the McCarter Education Room in Cardiac Services.

Employee Recognition – Rebecca Corley, MD, OMP chief physician officer

The following were recognized for going above and beyond at Olympic Medical Physicians:

- Jody Eastey, OMP Preload Specialist
- Malina Whitehead, OMP Certified Medical Assistant
- Aleisha Autrey, Lead Medical Office Assistant for Specialty and Ortho Clinics
- Jackie Paradis, Lead Medical Office Assistant Call Center Specialty Clinic
- Stephanie Partridge, Certified Medical Assistant OMP Primary Care
- Norma Lovgren, Medical Records OMP Primary Care

Olympic Medical Physicians (OMP) Update – Rebecca Corley, MD, chief physician officer

Approval was requested for the pulmonary advance practice clinician employment agreement for Jennifer L. Hunter, MSN, ARNP including a signing bonus of \$10,000, and retention incentive of \$5,000 at twelve month intervals for four years.

MOTION: To approve the OMP Advance Practice Clinician Employment Agreement for Jennifer L. Hunter, MSN, ARNP, pulmonology at the annual base salary of NINETY THOUSAND DOLLARS (\$90,000) as presented. ***Motion carried unanimously.***

OB/Gyn Employment Agreements

Approval was requested for the employment agreement for Sheena Plamoottil, MD, who would join Drs. Bush and Hennessey and midwives at the Women's Clinic, including a \$25,000 bonus, and retention incentive of \$10,000 at twelve month intervals for 4 years.

MOTION: To approve the OMP OB/Gyn Physician Employment Agreement for Sheena Plamoottil, MD, at the annual base salary of THREE HUNDRED EIGHT THOUSAND THREE HUNDRED SIXTY EIGHT DOLLARS (\$308,368) as presented. **Motion carried unanimously.**

The amendment to the existing agreement with Stephen Bush, MD, to bring his salary to the same base as the new providers was presented for approval effective 2016.

MOTION: To approve the amended OMP OB/Gyn Physician Employment Agreement for Stephen Bush, MD, at the annual base salary of THREE HUNDRED EIGHT THOUSAND THREE HUNDRED SIXTY EIGHT DOLLARS (\$308,368) as presented.

Discussion: The board publicly acknowledged Dr. Bush's commitment and service to the community. **Motion carried.** Commissioner John Nutter abstained from the vote.

Home Health Update – Joan Warren, Director of Home Health

Olympic Medical Home Health was again honored with the HomeCare Elite Award of Excellence for the tenth year in a row. See the attached update.

Radiation Oncology Locums Agreement – Scott Kennedy, MD, chief medical officer

Approval of the amendment to the professional services agreement for Dr. Ronald Lau was presented. The not to exceed provision will be eliminated, and the current rate will continue.

MOTION: To approve the amendment to the professional services agreement for Ronald Lau, MD, radiation oncology, at the salary of ONE THOUSAND FOUR HUNDRED DOLLARS (\$1,400) per day as presented. **Motion carried unanimously.**

Medical Oncology Professional Services Agreement – Scott Kennedy, MD, chief medical officer

Approval was requested for the new agreement with Kurt Norman, MD, to replace the old agreement beginning January 1, 2016.

MOTION: To approve the professional services agreement for Kurt A. Norman, MD, medical oncology at the salary of TWO THOUSAND THREE HUNDRED DOLLARS (\$2,300) per day as presented. **Motion carried unanimously.**

Diagnostic Imaging Equipment – Scott Kennedy, MD, chief medical officer

The equipment purchase for diagnostic imaging was presented for information. Discounted pricing may be available if purchased by the end of the year using 2015 and 2016 budgeted funds. Equipment includes six new ultrasound units, a portable x-ray unit, upgrades for two MRIs, and flywheel power source upgrade. Approval may be sought at the next meeting.

2015-2017 Strategic Plan Update – Eric Lewis, chief executive officer

No changes from November were noted in this attached monthly update.

Family Practice Rural Residency Program – Eric Lewis, chief executive officer

Information about the potential three way partnership with North Olympic Healthcare Network, Swedish and OMC was presented about forming a local residency program. See attached.

Medical Office Building Change Orders – Darryl Wolfe, director of administration

Approval of the change order for the medical office building project in Port Angeles was requested. The actual cost came in below the first estimate of \$175,000 that was presented at the last meeting.

MOTION: To approve the Medical Office Building Project change order for the basement over-excavation and structural back-fill at the total cost of ONE HUNDRED SIXTY TWO THOUSAND SIX HUNDRED TWENTY DOLLARS (\$162,620) as presented. **Motion carried unanimously.**

Another change order was introduced for civil and landscape work for two parking lots near the annex. The estimated cost is \$136,000 and will be discussed at the Board Budget Committee.

There being no further business, the meeting finally adjourned at 1:39 pm.

APPROVED AND ADOPTED this 16th day of December, 2015.

ATTEST:



Secretary



Commissioner


Commissioner



President



Commissioner



Commissioner



Commissioner