



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
December 16, 2015**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch (via telephone), John Miles, MD, John Nutter; CEO Eric Lewis; CMO Scott Kennedy, MD; CFO Julie Rukstad; CPO Rebecca Corley, MD; CNO Lorraine Wall; General Counsel Jennifer Burkhardt, Risk Manager Donna Davison; Director of Administration Darryl Wolfe; staff; public participants and Executive Assistant Gay Lynn Iseri.

NEW PROVIDER INTRODUCTIONS – Rebecca Corley, MD, OMP chief physician officer and Mike Maxwell, MD, CEO North Olympic Healthcare Network

Dr. Corley introduced the following new Olympic Medical Physicians providers and Sheridan Healthcare physician:

- Becky Godby, ARNP, Psychiatry
- Brad Krall, PA-C, Family Medicine
- Lee Baker, ARNP, Walk-In Clinic
- Tom Herschmiller, MD, Orthopedic Surgery
- Emily Herschmiller, MD, Anesthesiology with Sheridan Healthcare
- Meredith Teeple, PA-C, Orthopedic Surgery
- Nancy Ahlstrom, MD, Hospitalist
- Eric Hempel, DO, Family Medicine
- Martin Korb, DO, Hospitalist

Dr. Maxwell introduced the following new North Olympic Healthcare Network (NOHN) family practice physicians:

- Ned Hammar, MD (married to Lissa Lubinski, MD, who was unable to attend but also works at NOHN)
- Lindsay Hay, MD (who was unable to attend because of a missed ferry)
- Benjamin Curran, MD
- Jessica Colwell, MD

CONSENT AGENDA

- A. Minutes for November 18, 2015 and December 2, 2015;
- B. Bad Debt for November 2015 in the amount of \$214,604.27;
- C. Vouchers for November 2015 in the amount of \$7,808,040.58;
- D. Payroll for the period of November 8 through December 5, 2015 in the amount of \$3,897,948.55.

MOTION: To approve the Consent Agenda as presented. **Motion carried unanimously.**

MEDICAL STAFF REPORT – Carleen Bensen, MD, chief of staff

Dr. Bensen requested approval of the November 2015 Medical Staff Credentials Report:

Reappointment to the AHP Staff:

- 1. Bennett, Stephenie, PA-C Family Medicine - OMP Primary Care Clinic
- 2. Koomen, Anne, ARNP Mental Health
- 3. Turner, Deborah, PA-C Olympic Medical Cancer Center

Reappointment to the Consulting Medical Staff:

- 1. Wolgamot, Gregory, MD Pathology

Appointment to the Active Medical Staff:

- 1. Herschmiller, Emily, MD Anesthesiology – Sheridan

Reappointment to the Active Medical Staff:

- 1. Harrah, Gregory, MD Emergency Medicine
- 2. Hobbs, William, MD Internal Medicine
- 3. Jones, W Brad, MD RADIA – Radiology
- 4. Koenig, Marc, MD RADIA – Radiology
- 5. Wu, Lisa, MD Family Medicine

Telemedicine Privileges:

- 1. Castagno, Arthur, MD, RADIA - Teleradiology
- 2. Witt, Jennifer, MD Swedish – Teleneurology

Resignations/Contract Terminations:

- 1. Kaufman, Hollie, ARNP Jamestown
- 2. Lue, Stanley, MD Swedish – Teleneurology

MOTION: To approve the November 2015 Medical Staff Credentials Report as presented. **Motion carried unanimously.**

Orthopedic Surgery Privilege Request Form Revision

The revisions to the form removed anterior and posterior spine surgeries, and hand surgery privileges were delineated separately under special privileges.

MOTION: To approve the revised Orthopedic Surgery Privilege Request Form as presented. **Motion carried unanimously.**

Mr. Lewis thanked Dr. Bensen for her leadership as this concluded her two-year term as chief of staff.

OLYMPIC MEDICAL PHYSICIANS REPORT – Rebecca Corley, MD, OMP chief physician officer

Three physician agreements were introduced that would be brought to a future meeting for formal consideration:

- Standard Advanced Practice Clinician agreement with Michael R. McGuire, MSN, ARNP at the annual salary of \$85,000.
- CompHealth for Scott B. Hankinson, MD, board certified OB/Gyn in late February to give Steve Bush, MD, OB/Gyn a much needed break. The cost is \$1,872.49 per 8 hour day, 24-hour weekend overtime call at the rate of \$1,872.49.
- CompHealth for Terri Oskin, MD, primary care, in late January to help fill the need in Sequim at the rate of \$156.63 per hour up to 8 hours, and overtime rate of \$289.76.

Public Hearing on Sequim School District's School Improvement General Obligation Bonds

President Oblak asked for public comment for and against supporting the bond.

- Brandino Gibson, Sequim, spoke in support of the Sequim School District Bond
- Heather Short, Sequim, spoke in support of the Sequim School District Bond

There being no further public comments, Mr. Lewis spoke about schools being a key to successful recruitment and retention of medical professionals to the area.

President Oblak thanked the speakers and directed legal counsel to draft a new resolution in support of the Sequim School District improvement general obligation bond for consideration at the board meeting on January 6, 2016. He added the Board also knows good schools are critical for recruitment and retention of medical professionals.

OLD BUSINESS

Diagnostic Imaging Equipment Purchase – Scott Kennedy, MD, chief medical officer/COO

As introduced at the last meeting, the request to purchase diagnostic imaging equipment was presented. It was noted the equipment was a necessary upgrade for patient care and for

improved ergonomics for employees. MRI upgrades will create a quieter environment for the patient and provide better image quality. The flywheel systems for both locations will protect the machines from power surges. Portable ultrasound machines will be purchased for ICU and the OR, and one portable x-ray for the ED. An eight year service agreement was negotiated at the cost of \$544,600, plus tax.

MOTION: To approve the diagnostic imaging equipment purchase of MRI upgrades and flywheel technology for the two MRIs in Port Angeles and Sequim, one portable x-ray machine, six ultrasound units and two portable ultrasound units from GE for TWO MILLION THREE HUNDRED SIXTY NINE THOUSAND THREE HUNDRED TWELVE DOLLARS (\$2,369,312), plus sales tax and freight, as presented.

Discussion: Trade in value is included. It was noted the new software reduces the noise within the MRIs, by reducing the bang of the protons and the magnet. Flywheel technology uses a wheel, not a battery to keep the machine operational for patients by controlling the electricity better.

Motion carried unanimously.

Agreement for Inpatient Psychiatry Consults – Eric Lewis, chief executive officer

This agreement would provide consultation services for one hour per day at the hospital and three hours per week for OMP patients at the three skilled nursing facilities.

MOTION: To approve the three-year professional inpatient and skilled nursing facility psychiatric services agreement with Peninsula Behavioral Health to provide inpatient psychiatry consults for FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500) per month effective January 1, 2016 as presented. **Motion carried unanimously.**

Port Angeles Medical Office Building Change Order for West Parking Lots and Ambulance Entrance - Darryl Wolfe, Director of Administration/Treasurer

The change order, as presented at the previous meeting, was presented for formal authorization for the parking lots on the west side of Race Street, and the ambulance driveway behind the Annex building.

MOTION: To authorize the Port Angeles Medical Office Building Project change order in the amount of ONE HUNDRED THIRTY FIVE THOUSAND TWO HUNDRED SEVENTY FIVE DOLLARS (\$135,275) for civil and landscape design, irrigation, electrical, and ambulance drive way paving as presented. **Motion carried unanimously.**

ADMINISTRATOR'S REPORT – Eric Lewis, chief executive officer

Operations Update

Mr. Lewis noted the inclusion of the newly published 2016-2018 Strategic Plan included in the Board's reading material. The document is more easily readable and a better tool to follow as Olympic Medical Center plans for the future.

NEW BUSINESS

Surplus Property – Eric Lewis, chief executive officer

The property noted in the packet was fully depreciated equipment and medical equipment. The list had been reviewed and recommended to be surplus by the Board Audit, Budget and Compliance Committee the week prior.

MOTION: To approve the property listed on pages 23-24 of the board package as surplus as presented. ***Motion carried unanimously.***

There being no further business, the meeting finally adjourned at 7:04 pm.

APPROVED AND ADOPTED this 20th day of January, 2016.

ATTEST:

Secretary

Commissioner

Commissioner

President

Commissioner

Commissioner

Commissioner