



**Board of Commissioners  
Business Meeting Minutes  
Linkletter Hall  
August 17, 2016**

The regular meeting of the Board of Commissioners was called to order by Board President John Nutter in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, Tom Oblak; CEO Eric Lewis, CMO Scott Kennedy, MD, CMO Lorraine Wall, RN, CFO Darryl Wolfe, General Counsel Jennifer Burkhardt, OMP Physician Counsel Chair Chief Bill Kintner, MD, Marketing Manager Jeff Anderson; staff; public participants and Executive Assistant Gay Lynn Iseri.

**CONSENT AGENDA**

- A. Minutes for July 20, 2016 and August 3, 2016;
- B. Bad Debt for July 2016 in the amount of \$425,298.95;
- C. Vouchers for June 2016 in the amount of \$10,267,099.46;
- D. Payroll for the period of July 3, 2016 through July 30, 2016 in the amount of \$4,299,557.51.

**MOTION:** To approve the Consent Agenda as presented. *Motion carried unanimously.*

**MEDICAL STAFF RECOMMENDATIONS – Harry Lyndes III, MD, Chief of Staff**

***Bylaws Revisions***

Bylaws changes regarding requirements for TB skin test and influenza immunizations, temporary privileges for locums, failure to provide proof of required vaccinations, suspension or limitation of privileges, bylaws review schedule, and precautionary suspension information were presented. Changes were previously approved by the Medical Staff and Medical Executive Committee.

**MOTION:** To approve the revisions to the Medical Staff Bylaws as presented. *Motion carried unanimously.*

**OLYMPIC MEDICAL PHYSICIANS UPDATE - Bill Kintner, MD, OMP Physician Council Chair**  
***Advanced Practice Clinician Employment Agreement for Walk-in Clinic***

Approval was requested for the employment agreement with Kenneth Yen Huang, ARNP, FNP-C, for the Walk In Clinic. It was noted he will be available by the end of the year.

**MOTION:** To approve the OMP Advanced Practice Clinician Employment Agreement with Kenneth Yen Huang, ARNP, FNP-C, at the annual base salary of NINETY SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$97,500) as presented.  
***Motion carried unanimously.***

**OLD BUSINESS**

***Professional Services Agreement with Swedish Health Services – Eric Lewis, Chief Executive Officer***

As previously introduced, an amendment to the existing agreement for cardiology services was presented for approval. The amendment extends the term one year, and compensation was set. Dr. Pan is committed to be here for the long term. The next contract will be for a longer term, perhaps an employment agreement.

**MOTION:** To approve the amendment to the Professional Services Agreement with Swedish Health Services for Alexander Pan, MD, for the annual base salary of FOUR HUNDRED THOUSAND TWENTY DOLLARS (\$400,020), in addition to benefits not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000) annually effective August 27, 2016-August 26, 2017 as presented. ***Motion carried unanimously.***

**ADMINISTRATOR'S REPORT – Eric Lewis, Chief Executive Officer**

***Operations and Advocacy Update***

It was announced that US Representative Derek Kilmer would be holding a town hall meeting for employees on August 18. His work on site neutral legislation and the 340b program has assisted OMC. OMC still hopes to be grandfathered to further enable Sequim campus development since new services cannot be added. An outpatient surgery and endoscopy center had been planned.

The soldier wall at the north of the hospital is due for completion the end of August. Thirty foot steel beams were pounded into the ground eight feet apart to stabilize the area.

The lowest bid for three sections of the hospital roof repair came in at \$209,732, and will be completed in September by Centimark.

The Port Angeles Medical Office Building project is moving forward. However, a glazier strike has put the window installation behind by approximately five weeks.

An agreement to assist Peninsula Behavioral Health with recruitment of mental health professionals is being discussed to assist with sign on bonuses and moving allowances. Dr. Sarah Lewis, psychiatrist, will be here in October, half time at PBH and half time at OMC doing outpatient and inpatient work.

A lease with the YMCA regarding the SARC building in Sequim is being drafted to allow for the use of 1,500 feet of dedicated space for wellness and chronic disease management such as cardiology, pulmonology, and physical therapy. Hopefully services will spread to the Port Angeles facility in the future.

**OTHER**

Commissioner Hordyk issued a reminder about the retirement event for Peter Casey, Executive Director of Peninsula Behavior Health on Wednesday, August 24.

**EXECUTIVE SESSION**

After a three minute recess at 6:27 pm the open session concluded. The meeting was then moved to executive session to discuss the performance of a public employee pursuant to RCW 42.30.110(1)(g) for thirty minutes with no action to follow. At 7:00 pm, the executive session was extended another sixty minutes. At 8:00 pm, the executive session concluded and the meeting was moved back to open session, and there being no further business finally adjourned.

**APPROVED AND ADOPTED** this 21st day of September, 2016.

**ATTEST:**

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