



**Board of Commissioners
Work Session Meeting Minutes
Linkletter Hall
April 6, 2016**

The regular meeting of the Board of Commissioners was called to order by Board President John Nutter in Linkletter Hall and was opened with the pledge of allegiance. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and Tom Oblak; CEO Eric Lewis; CNO Lorraine Wall, RN MSN; IT Manager Sean Johnson, staff, public participants and Executive Assistant Patty Kennedy.

Steve Deutermann was introduced from the Advisory Board of the Boys and Girls Club. He reported on the new facility in Port Angeles and invited the Board to a breakfast orientation on April 20, 2016, from 7:00 a.m. to 8:00 a.m.

Employee Recognition – Lorraine Wall, RN, MSN, Chief Nursing Officer

The following employees were recognized for going above and beyond in their roles at Olympic Medical Center:

- Myrna Dueno, RN, Intensive Care Unit / Telemetry
- Kenton Long, RN, Intensive Care Unit / Telemetry
- Jeana Hutton, RN, Intensive Care Unit / Telemetry
- Katrin Junghanns-Royak, RN, Intensive Care Unit / Telemetry

Emergency Department Physician Agreement – Lorraine Wall, RN, MSN, Chief Nursing Officer

The Peninsula Emergency Services, Inc. contract for emergency services was introduced. There has been an 8% increase in patient visits between 2014 and 2015. This contract will increase the number of hours to 40 hours during May and June, and up to 44 hours in July. It is currently 18% below median salary. Final approval will be sought on May 4, 2016.

***Physician and Advance Practice Clinician Employment Agreements – Bill Kintner, MD, OMP
Primary Care Medical Director/Physician Counsel Chair***

MOTION: To approve the standard Olympic Medical Physicians employment agreement for radiation oncology physician services with Patrick Jewell, MD, at the annual salary of FOUR HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$425,000) as presented.

Discussion: It was noted Dr. Jewell will be the Medical Director of Radiation Oncology. ***Motion carried unanimously.***

MOTION: To approve the standard Olympic Medical Physicians employment agreement for medical oncology advanced registered nurse practitioner services with Tamara Montgomery, ARNP, at the annual salary of NINETY FIVE THOUSAND DOLLARS (\$95,000) as presented.

Discussion: Tamara Montgomery will begin in approximately two months.
Motion carried unanimously.

MOTION: To approve the standard Olympic Medical Physicians employment agreement for primary care physician services with Terri Oskin, MD, at the annual salary of TWO HUNDRED THOUSAND DOLLARS (\$200,000) as presented. **Motion carried unanimously.**

MOTION: To approve the standard Olympic Medical Physicians employment agreement for primary care physician services with Lindsay Hoffman, MD, at the annual salary of TWO HUNDRED THOUSAND DOLLARS (\$200,000) as presented. **Motion carried unanimously.**

Estes Park Institute Conference Summary – Commissioners Leskinovitch, Cammack, Miles and Dr. Bill Kintner

The following was reviewed from the conference (see attached):

- 1) “Can do” instead of “Can’t do”
- 2) 9 Major Problems in Healthcare
- 3) Materials from Estes Park website – www.estespark.org/materials
- 4) EHR
- 5) Strategic Plan
- 6) Cyber Security
- 7) Focus areas for clinic and staff satisfaction
- 8) HIPAA Requirements
- 9) HR Management
- 10) Meaningful Use
- 11) Affiliation with Swedish

Information Technology Capital Purchases – Sean Johnson, IT Manager

MOTION: To approve the purchase of the server and storage hardware, licensing and three-year maintenance from Ivoxy Consulting for the cost of FIVE HUNDRED SIX THOUSAND EIGHT HUNDRED SIXTEEN DOLLARS AND THIRTY THREE CENTS (\$506,816.33), plus tax, as presented.

Discussion: Maintenance fee to be included. **Motion carried unanimously.**

MOTION: To approve the purchase of the data center network core switch, professional services, and one-year maintenance from CDW Government at the cost of ONE HUNDRED SIXTEEN THOUSAND NINE HUNDRED SEVENTY SEVEN DOLLARS AND SEVENTY FOUR CENTS (\$116,977.74), plus tax, as presented.

Discussion: Maintenance agreement and life of surplus equipment.
Motion carried unanimously.

Cancer Center Mosaic Software Maintenance and Support – Eric Lewis, Chief Executive Officer

MOTION: To approve the three-year maintenance and support agreement for the Mosaic software with Elekta at the cost of ONE HUNDRED EIGHTY NINE THOUSAND FOUR HUNDRED FORTY EIGHT DOLLARS (\$189,448), plus tax, as presented. **Motion carried unanimously.**

Construction Project Updates – Darryl Wolfe, Director of Administration

1. Port Angeles Medical Office Building Change Orders

MOTION: To authorize the new parking area change order for the Port Angeles Medical Office Building Project at the cost of ONE HUNDRED NINETY THOUSAND TWO HUNDRED FORTY THREE DOLLARS (\$190,243) as presented.
Motion carried unanimously.

MOTION: To authorize the contaminated soil change orders for the Port Angeles Medical Office Building Project at the cost of ONE HUNDRED FORTY SEVEN THOUSAND NINE HUNDRED FORTY FOUR DOLLARS (\$147,944) as presented.
Motion carried unanimously.

MOTION: To authorize the emergency power change order for the Port Angeles Medical Office Building Project at the cost of FIVE HUNDRED NINETY TWO THOUSAND FOUR HUNDRED TWENTY FOUR DOLLARS (\$592,424) as presented.

Discussion: Place for generator and additional time of seven weeks for completion. **Motion carried unanimously.**

2. Port Angeles Medical Office Building Clinic Equipment and Furniture Capital Request

MOTION: To approve the purchase of office equipment for the Port Angeles Medical Office Building for the total cost of SEVEN HUNDRED SEVENTY SIX THOUSAND FIVE HUNDRED THIRTY TWO DOLLARS AND SEVEN CENTS (\$776,532.07), including sales tax, as presented. **Motion carried unanimously.**

MOTION: To approve the purchase of office furniture for the Port Angeles Medical Office Building for the total cost of THREE HUNDRED EIGHT THOUSAND EIGHT HUNDRED EIGHTY TWO DOLLARS AND THIRTY NINE CENTS (\$308,882.39), including sales tax, as presented. **Motion carried unanimously.**

3. Hospital Roof Repair for CT Remodel

MOTION: To authorize the hospital roof replacement change order for the CT Room Remodel Project with Kirtley Cole General Contractor at the cost of FIFTY TWO THOUSAND TWO HUNDRED NINETY EIGHT DOLLARS (\$52,298) as presented.

Discussion: Will look at entire roof needs. **Motion carried unanimously.**

4. Nurse Call Station for CT Room Remodel

MOTION: To authorize the nurse call system purchase and installation for the lab and diagnostic imaging areas from Electrocom Sound and Communication Systems at the cost of EIGHTY FOUR THOUSAND THREE HUNDRED FIFTY ONE DOLLARS AND SIXTY EIGHT CENTS (\$84,351.68) as presented. **Motion carried unanimously.**

5. Bulk Medical Oxygen Agreement

Will be discussed at the next Board Audit, Budget and Compliance Committee and presented at the April 20, 2016 Board of Commissioners meeting for consideration. Cost for seven years is \$150,528. Tanks will be changed.

6. Exterior Hospital Doors Capital Request

This requested was budgeted for \$58,000 for three doors. All five doors can be replaced for \$70,514. Current doors are at end of life.

7. Downtown Clinic Remodel

The previous physical therapy space at the Downtown Clinic will be remodeled and used for the residency program. Estimated cost of \$243,395 will be taken to the Board Audit, Budget and Compliance Committee for review. It will be a small works roster project. With OMC's participation in the Swedish residency program, we will be eligible for reimbursement of half these costs through a grant.

Blood Bank Automation Capital Request – Deby King, Administrative Director Lab

OMC will be switching from manual to automated blood bank equipment. The Ortho Vision Analyzer and table costs \$91,500, plus tax, with a post warranty service maintenance of \$12,000 per year. HCLL Interface by MediWare cost is \$10,875, plus tax, and an annual support provisioned through Providence for \$2,200 per year. Will be taken to the Board Budget Committee and presented at the April 20 Board of Commissioners meeting.

Epic Update – Deby King, Administrative Director Lab

Reviewed goals and projects for 2016. See slides.

There being no further business, the meeting finally adjourned at 2:28 p.m.

APPROVED AND ADOPTED this 20th day of April, 2016.

ATTEST:

Secretary

Commissioner

Commissioner

President

Commissioner

Commissioner

Commissioner