



**Board of Commissioners
Business Meeting Minutes
Linkletter Hall
April 15, 2015**

The regular meeting of the Board of Commissioners was called to order by Board President Tom Oblak in Linkletter Hall and was opened with the pledge of allegiance at 6:00 pm. Also in attendance were Commissioners John Beitzel, Jim Cammack, Jean Hordyk, Jim Leskinovitch, John Miles, MD, and John Nutter; CEO Eric Lewis; CMO/Hospital COO Scott Kennedy, MD; CFO Julie Rukstad; General Counsel Jennifer Burkhardt, JD, GPHR; Administrative Director Risk Management Donna Davison; Marketing Manager Jeff Anderson, staff, public participants and Executive Assistant Gay Lynn Iseri.

EMPLOYEE RECOGNITION OF GRACIELA HARRIS – Eric Lewis, chief executive officer and Richard Newman, chief human resource officer

The board formally recognized Graciela Harris, director of nutrition services, with the approval of Resolution #485 commending her tireless efforts that touched patients, employees and the community.

MOTION: To approve Resolution 485, recognizing the numerous contributions of Nutrition Services Director Graciela as presented.

Discussion: The board thanked Graciela for her dedication and service and wished her well in her new endeavor as she moves to Colorado to be closer to her family. **Motion carried unanimously.**

CONSENT AGENDA

- A. Minutes for March 18, 2015 and April 1, 2015;
- B. Bad Debt for March 2015 in the amount of \$286,104.06;
- C. Vouchers for March 2015 in the amount of \$ 6,939,681.92;
- D. Payroll for the period of March 1 through March 28, 2015 in the amount of \$3,691,032.00.

MOTION: To approve the consent agenda as presented. **Motion carried unanimously.**

**MEDICAL STAFF REPORT – Carleen Bensen, MD, chief of staff
March 2015 Credentials Report**

Dr. Benson requested approval of the March 2015 medical staff credentials report as follows:

MEDICAL STAFF

Reappointment to the AHP Staff:

1. Starck, Linda, ARNP OMP Walk in clinic/OMP Women's clinic

Appointment to the Active Medical Staff:

1. Loup, Davonne, MD OB/GYN – from Locums tenens status
2. Williams, R. Bruce, MD Endocrinology – from Consulting status

Reappointment to the Active Medical Staff:

1. Bush, Stephen, MD OB/Gyn

Reappointment to the Courtesy Medical Staff:

1. Niemeyer, Agnieska, MD Dermatology – Tabled Pending Board Cert information

Swedish Telemedicine Privileges:

1. Hensley, Holly E., MD Teleneurology – Effective 02/01/15

Information: Resignations from the Medical Staff:

1. VonMichalofski, Saskia, ARNP Mental Health – Effective 01/16/15
2. Sultan, Aya, MD OB/GYN – Effective 01/28/2015

MOTION: To approve the March 2015 medical staff credentials report as presented.
Motion carried unanimously.

PORT ANGELES MEDICAL OFFICE BUILDING UPDATE – Robbie McNamara, Architect, Gena Lee, Interior Designer, Mike Miller, Architect from Rice Fergus Miller

Information was presented by Robbie McNamara for the thirteen month construction timeline for the proposed 42,000 square feet Medical Office Building being built across the street from the hospital. The first phase of the project will be underground; the second phase will be the building; and the third phase is the parking area. Current work is being done with the City of Port Angeles to take over Caroline Street and promote pedestrian access. Parking will be increased by 230 stalls, and power lines will be eliminated. Storm water issues and sewer lines that will be re-routed are also being discussed. Entrances to the main office and walk in clinic will be ADA compliant, and a bus stop at the front of the campus will be added. Way finding is being emphasized, to keep walking for patients at a minimum. Care has been taken to work with the sun pattern for heating the building.

Five 'neighborhoods' for patient care and one 'neighborhood' for administration are being developed. Exam rooms will be identical and user friendly and will be created to be spacious for ease of movement within.

Gena Lee touched on the inspiration of the building and bringing the outside in. The glass will be welcoming and the wood warm and comfortable, and certain elements are being used to tie the building to the existing hospital campus. The two main elements will be the towers that bring healing and warmth to the building. The main lobby will have slip resistant, easy to clean flooring, and carpet will be comfortable and acoustically beneficial. Each station will have different colors and schemes that will carry through to the exam rooms. Neighborhoods will be tied in with the same colors and will be created for sustainability and infection control.

Discussion occurred regarding pedestrian traffic, infection control and contagious risk, negative pressure rooms, and ADA compliance. Traffic will be routed onto Washington Street to assist with flow and function. Bidding the project will come in the next few weeks. See attached presentation.

FOCUS ON QUALITY – Lorraine Wall, chief nursing officer

The annual competency report was presented to the Board. With over 1,200 employed staff critical to OMC's mission, they are required to have the right skills for the job ensuring competency. Currently, compliance with the annual regulatory Healthstream education is at 99% for these 1,200 employees that hold many different certifications. See attached presentation.

OLD BUSINESS

Security, Privacy, and Compliance Committee Update – Donna Davison, administrative director risk management

As cyber-criminal activity has been in the news lately, the committee updated measures to keep OMC safe. Cyber liability insurance is now being offered because of hacker activity to safeguard protected health information. OMC maintains a secure system, and uses risk assessment monitoring. Providence assists by working to protect the Epic system. Many policies and procedures are in place related to HIPAA requirements to protect OMC. See attached presentation.

ADMINISTRATOR'S REPORT

Operations and Advocacy Update – Eric Lewis, chief executive officer

Healthcare has changed from a 70/30 ratio of inpatient to outpatient visits to 25/75 inpatient to outpatient visits in the past few years. Space is needed to meet these growing outpatient needs, and parking issues will be also be addressed with the addition of the new Port Angeles Medical Office Building. Items being worked on for consideration at the next board meeting

include an interlocal agreement with the City of Port Angeles regarding waste water and sewer, approval to purchase Caroline Street and the alley, and finally authorization to bid the project.

On the operations side, there is now a second electrical feed coming from the east of the campus so OMC is now fed from two different grids. Also, the east entrance revision has been completed. The first quarter 2015 financial statements will be presented in May.

Advocacy efforts have paid off in Washington DC. There will be no cuts to hospitals and there was a permanent fix to the sustainable growth rate – no site neutral cuts. Our elected officials listened and passed it on a bipartisan basis. At the State level, the telemedicine bill passed and is headed for signature. This will mean fewer trips to Seattle with the addition of more local services for patients.

NEW BUSINESS

Olympic Medical Physicians Employment Contracts – Rebecca Corley, M.D., chief physician officer

Three physician contracts were introduced. All three are the standard Olympic Medical Physicians agreements with a \$4,000 CME stipend, up to \$10,000 moving expenses, and \$1,000 monthly housing stipend. The position at the walk in clinic would be at the daily rate of \$1,000 per day in either Sequim or Port Angeles. The hospitalist position would be at the daily rate of \$1,310 for a twelve hour shift, and \$1,440 for a twelve hour night shift. The OB/gyn position would be at the annual rate of \$251,368 at the 25th MGMA percentile with incentive. They will be brought back for consideration at the next meeting.

There being no further business, the meeting finally adjourned at 7:40 pm.

APPROVED AND ADOPTED this 20th day of May, 2015.

ATTEST:



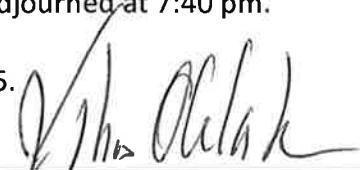
Secretary



Commissioner



Commissioner




President



Commissioner



Commissioner



Commissioner